

2
3 **Selectboard Meeting**
4 **January 6, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Jennifer Murray (Planning & Development Coordinator), Amy
10 Richardson (Secretary), Cameron Thomas, Mave Thomas, Stuart Alexander, Andrew Albright, Matt Zambarano,
11 Wayne Howe, Jon Willard, Peter Booth
12

13 The public hearing was called to order by Ms. Mercer at 7:04 p.m.
14

15 **1. Public Comment.**

16 There was none.
17

18 **2. Allocate Funds for Delinquent Tax Bid on Parcel BT356.**

19 Mr. Odit said the parcel known as the "swamp house" has had delinquent taxes for a long time. He said the
20 owner went into bankruptcy, stating the order relieved owner of having to pay the taxes and turned it over to the
21 Town for tax sale. He stated that the Town is required to bid on it for the amount of delinquent taxes owed. Mr.
22 Odit said in order to actually make that work in the accounting system we need to cut a check to ourselves. Ms.
23 Mercer asked whether the Town will own it. Mr. Odit responded only if the owner doesn't redeem the property
24 within a year. He and the Selectboard discussed the accounting entries and the future of the property.
25

26 On a motion by Mr. Nulty, seconded by Ms. McMains, **the Selectboard approved making the payment for the**
27 **delinquent tax bid on parcel BT356 from the Land Improvement account of 10-65-585.000.** The motion passed
28 3-0.
29

30 **3. Review Scope of Work for Town Hall Exterior Improvement Evaluation.**

31 Mr. Odit said he provided two memos to the Selectboard members regarding the scope of work for the Town Hall
32 exterior improvement evaluation. He discussed a recent meeting with the architect and explained the work that
33 wasn't done during the renovations to keep the budget down at the time. He said the question is whether the
34 Selectboard wants to move forward. Mr. Odit discussed what would be involved in the assessment, noting the
35 fee would not exceed \$7,500. He said if the Town decided to move forward, they could create bid documents for
36 the renovations. He discussed the exterior deterioration and what work was not done during the recent
37 renovation, noting other exterior maintenance that might be needed.
38

39 Mr. Nulty said he thought that the slate roof was redone. Mr. Odit agreed, noting there is some lifting that
40 should be investigated. The Selectboard and Mr. Odit discussed the roof further, agreeing if there is an issue that
41 the contractor should be contacted. Mr. Nulty asked about the wording of the document and Mr. Odit explained.
42 Mr. Nulty questioned whether a true assessment of structural issues could be accomplished for \$7,500,
43 suggesting that \$25,000 might be needed. He discussed some of the exclusions, noting it doesn't seem realistic
44 and he wants to hear from the firm what it would take to conduct a serious assessment of the building's
45 structural integrity.
46

47 Ms. McMains noted that energy efficiency is important too. Ms. Mercer wondered if the Town might qualify for
48 Efficiency Vermont funding. Ms. McMains said they could reimburse for these things. The Selectboard and Mr.
49 Odit discussed the matter further. Mr. Odit agreed to talk with the firm and come back to the members.
50

4. Review Riverside Form Based Code Amendments.

Ms. Murray discussed the recent meetings held to review the Form Based Code. She said she and Mr. Odit made changes to the code based on the last meeting, which she summarized in the memo provided. She read from the revisions memo noting the changes from the previous version. Ms. Murray stated there was a discussion about drive thrus after she left the meeting, noting they added language from Mr. Jensen that the Jericho Planning Commission (JPC) had previously vetted. She noted the change to banks and pharmacies, saying the code includes standards that made sense. Mr. Nulty and Ms. Mercer agreed.

Ms. Murray continued the discussion of the amendments saying the references to stucco were changed. She moved on to the Table of Uses, stating there was a discussion about residential care facility versus senior housing development. She said she left it as senior housing development, discussing the rationale. The Selectboard, Mr. Odit, and Ms. Murray discussed residential care facilities and senior housing developments further. Ms. Murray continued the discussion of changes addressing accessory apartments, hotels/motels, and artisan manufacturing. Ms. Murray indicated a proposed definition for artisan manufacturing. The Selectboard agreed with the inclusion of a definition. Mr. Nulty asked why that activity would be encouraged in that area. Mr. Odit stated the business could have sales also. He discussed examples.

Ms. Murray stated the changes proposed for the old regulations will tie them in better with the new code. Mr. Nulty clarified application once they are adopted. Ms. Mercer asked about the view of the JPC and whether there is any controversy. Ms. Murray said the JPC hadn't met since the previous discussion, but most of the members are here tonight. Mr. Nulty noted he believes we agreed to most of the JPC recommendations. Mr. Odit noted the exception was stucco. Ms. Murray added that drive thrus were also changed.

Ms. Mercer asked the JPC members if they had any comments. Mr. Zambarano addressed drive thrus, stating the Form Based Code is supposed to address look not content. He said he doesn't understand the need to limit drive thrus in a code that deals with them already, discussing his rationale. Ms. McMains and Ms. Mercer explained the Selectboard's rationale for the changes. Mr. Howe stated the purpose of the Form Based Code was to deliver a product that looked good and felt good. He said the actual uses were taken care of by the fact that the form added up to something, noting it takes care of so many of the issues related to drive thrus. He said if the contention is that looks awful or doesn't function well, then the code addresses those issues. Mr. Howe said the changes are unfortunate when so many issues related to them were addressed.

Mr. Zambarano discussed another example, saying he is not sure this is the place to prohibit activity. He said the activity might be fine if it fits in with the Form Based Code. Mr. Nulty stated they had made fair points. He discussed a recent situation where the rules were interpreted two different ways, saying the Development Review Board (DRB) specifically asked for rules that are unambiguous. He asked the JPC members if they believed the code is unambiguous and would not allow a disruptive drive thru. Mr. Zambarano discussed a town he visits that has Form Based Code, noting it has every type of store, including franchises, and you don't notice them. He said he has a hard time reconciling the massive amount of effort that was put into a plan for a look that is already being limited. He discussed examples of possible development in the area.

Mr. Nulty discussed another Form Based Code example. He noted the importance of the area being pedestrian friendly. The Selectboard members discussed the matter further. Mr. Howe said it seems to belie the whole purpose of the Form Based Code. Mr. Nulty reiterated the importance of pedestrian orientation. Ms. Murray noted that all drive thrus would be required in the third lot layer, not in the pedestrian facilities. She said the Form Based Code was intended to eliminate the worry about uses. Mr. Zambarano said they would need to function and fit in with surrounding development.

Mr. Howe said the bigger effort, trying to amass development in the village centers, and to become walkable communities, while being really restrictive about development outside the villages. He stated while this is a small item, it impacts the Form Based Code, noting the reasons. Mr. Booth said he agrees with the walkability issue. He said as the Form Based Code has gone through the approval process small changes keep being made. He stated the consultant did a really comprehensive evaluation of what people in our Town like and his job was to create what people said they want, which he did. He stated that now everyone is taking out or adding things and we are basically cutting it up into chunks. Mr. Booth said the Form Based Code is a really good thing, but every change makes it less likely to happen. Mr. Nulty said those are cogent arguments.

Mr. Zambarano expressed concern that if Form Based Code gets approved as is and no one has tried to use it, that there is not a mechanism for a variance if there is an issue with the code. He asked if there is something we should consider allowing for that. Mr. Odit said he thinks a variance would still apply, but they would have to prove a hardship. Ms. Murray said the provisions for dimensional waivers and variances still apply. She discussed how they work and how it would apply to new construction. She stated the DRB doesn't like regulations that are not specific, discussing examples. Ms. Murray stated there is nothing like that in the Form Based Code and there have been no mock projects run through the code to see what would happen. Mr. Nulty discussed an example and how the example applied to this situation. The Selectboard and Mr. Zambarano discussed the matter further.

Ms. Murray explained that under the Form Based Code, a developer has to prepare development plan which is compared to the code before going to the DRB level. She suggested delegating some authority to staff, noting the reasoning and the importance of addressing issues early in the process. She discussed an example. Ms. Murray continued the discussions of the changes to the existing zoning regulations, noting changes to agree with the Form Based Code, and the addition of an electric charging station to the fuel sales section. The Selectboard and the JPC members discussed the impact of the changes. Ms. McMains noted a typo on page 71 in the definitions. She said the Energy Task Force (ETF) passed along some information, noting the question has already been addressed.

Ms. McMains stated that some people have expressed concerns about the major parking lot in the back to access all of the stuff. She asked if there is a way to suggest pedestrian access through the parking lot so that people don't cut through the shrubbery. Ms. Murray said there are already provisions for interior landscaping for parking lots. She discussed the concern with the Selectboard members. Mr. Willard stated other people will need to drive there, so it shouldn't make it so that people can't walk or drive through. Mr. Howe and Mr. Nulty discussed examples of pedestrian access in parking lots.

Ms. Mercer and Ms. Murray discussed the format of the regulations. Ms. Mercer asked whether the rest of the document has been thoroughly reviewed to make sure the references to the Form Based Code are where they need to be. Ms. Murray said she and Greg Wilson reviewed the document. The Selectboard discussed how to proceed. Mr. Odit noted that technical changes, such as page numbers and formats can be made without a hearing. Ms. Murray mentioned that when the Form Based Code was initially put together, it seemed like people were 100% behind it; since then there have been a lot of people, including the primary property owner, that are uncomfortable with it. She asked the Selectboard to consider whether they are willing to slow development in the area until people are up to speed on the code. She stated the consultant did a good job, but she doesn't know if it is calibrated for a community this size. The Selectboard and Ms. Murray discussed the matter further.

Mr. Albright asked if it is fair to say that the situation with the market is reusing an existing structure. Mr. Nulty said no, it has to do with the parking and the layout, not the building. Ms. McMains stated there was tremendous attendance at Planapalooza. She said the Selectboard's job is to take the heat and move forward for the betterment of the community. The Selectboard and Ms. Murray discussed Form Based Code further. Ms. Murray said if the Town is serious about developing densely in Riverside Underhill Flats area, they should

149 continue work on stormwater, Dickenson Street, etc. She said there are long term issues there that need to be
150 addressed. She offered to prepare a long term tasks memo, which the Selectboard members agreed was a good
151 idea.

152

153 **5. Warn Public Hearing on Form Based Code Amendments.**

154 Mr. Odit and the Selectboard discussed how to proceed, including which changes were substantial versus
155 technical. Mr. Odit also discussed the approval process.

156

157 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard agreed to leave drive thru language as**
158 **prepared by the Jericho Planning Commission and make the other changes discussed.** The motion passed 3-0.

159

160 Mr. Odit discussed the timing of a public hearing.

161

162 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard warned a public hearing on the Form**
163 **Based Code Amendments for February 19, 2015 at 7:00 p.m.** The motion passed 3-0.

164

165 The Selectboard members thanked the JPC members for their input and staff for their work.

166

167 **6. Draft Fiscal Year 2016 (FY16) Budget Review.**

168 Mr. Odit presented the Selectboard members with updated budget information. They discussed the upcoming
169 budget work session schedule. Mr. Odit said the biggest change in this version is that we didn't get the municipal
170 planning grant to update the Public Works Specifications, so the budget was adjusted accordingly. Ms. McMains
171 said she noticed that health insurance premiums are going up again. She said some of the employees had a real
172 concern about whether they would be paying more out of pocket last year. Mr. Odit responded that only one
173 person reached their limit on their health savings card. He said he has heard no complaints. He discussed plan
174 changes, including the impact on employees and the Town. Mr. Odit and the Selectboard discussed the matter
175 further.

176

177 Mr. Odit provided the Selectboard members with a copy of the proposed warning. He discussed the history of
178 changes to tax collection dates, noting the impact of the timing on staff and the need for borrowing. The
179 Selectboard and Mr. Odit discussed the timing further. Mr. Odit recommended changing to two collection dates,
180 March and September. Mr. Nulty asked if that would create a hardship for people. Mr. Odit discussed the
181 rationale for the change. Ms. Mercer asked about how many pay directly versus escrow. Mr. Odit said he didn't
182 know. He discussed the difficulty with the August due date, noting people always have the option of paying
183 before the due date. The Selectboard and Mr. Odit discussed the matter further.

184

185 Mr. Odit stated that if people do not like the change, the article can be amended at Town Meeting. He said if the
186 article passes, there will be education. He discussed how the timing would work. The Selectboard agreed,
187 discussing how to proceed with Mr. Odit. Ms. Mercer asked if there are any petitions or articles that have been
188 brought forward. Mr. Odit said not that he is aware of, noting the deadline is January 20th.

189

190 **7. Approve Minutes of 12/10/2014, 12/18/2014, and 12/29/2014.**

191 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved minutes from 12/10/2014,**
192 **12/18/2014, and 12/29/2014 as written.** The motion passed 3-0.

193

194 **8. Other Business.**

195 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard acknowledged that January 9, 2015 will**
196 **be Ms. Murray's last day, stating she did a huge amount of work on the Form Based Code and they appreciate**
197 **her work.** The motion passed 3-0.

198

199 Ms. Mercer said two separate people have asked about the changes in the rivers since the blasting under the
200 bridge have occurred. She said concerns were raised about spring flooding and safety. She asked if we could
201 have someone take a look at it. Ms. McMains agreed, noting her observations and the impact during some
202 recent storms. She stated there were some issues with how they are putting in the bridge, so they will need to
203 come back. The Selectboard and Mr. Odit discussed the matter further. Mr. Odit agreed to look into it. Mr.
204 Albright stated that the Agency of Natural Resources are not happy when you leave something in the waterway
205 that wasn't there.

206
207 **9. Approve Warrants of 12/23/2014, 1/9/2015, and 12/15/2014.**

208 The Selectboard members signed the warrants.

209
210 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard entered Executive Session to discuss**
211 **matters of personnel at 8:31 p.m.** The motion passed 3-0.

212
213 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard exited Executive Session at 8:40 p.m.**
214 The motion passed 3-0.

215
216 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard adjourned at 8:41 p.m.** The motion
217 passed 3-0.

218
219 Respectfully Submitted,
220 Amy Richardson

2
3 **Selectboard Meeting**
4 **January 20, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Lela McCaffrey, Don Messier, Andrew Albright, Susan Bresee,
10 Brian Stevens, Don Foote, Jessica Alexander, Stuart Alexander, Claudine Safar.

11
12 The public hearing was called to order by Ms. Mercer at 7:00 p.m.

13
14 **1. Public Comment.**

15 There was none.

16
17 **2. Acceptance of Fiscal Year 2014 (FY14) Independent Auditors Report.**

18 Mr. Odit said according to the audit, the Town ended the year with revenue exceeding expenses totaling \$54,233.
19 He stated that for the first time since he has been here, there is a finding of significant deficiency. He introduced
20 Lela McCaffrey to explain. Ms. McCaffrey said one of the curses of getting grant money is the tracking of the
21 grant money. She noted grants come in through different departments. She discussed the timing of booking the
22 receivables and expenditures.

23
24 Ms. McCaffrey discussed the matter further. She stated that it rose to this level because there was a large piece
25 related to the Browns Trace bridge project. Mr. Stevens discussed the timing of the work, noting it was at the
26 end of the fiscal year. Mr. Odit said we recognize that we need to keep better track of that and record the
27 appropriate receivables. The Selectboard and Ms. McCaffrey discussed the matter further. Ms. McCaffrey noted
28 it is revenue that was added to the books, in the Town's favor. She said it is helpful to have Mr. Stevens' work,
29 noting there is a level of understanding within the Town that other towns don't have.

30
31 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard acknowledged receipt of the Town's**
32 **FY14 audit as prepared by Fothergill, Segale & Valley; including the management letter.** The motion passed 3-
33 0.

34
35 The Selectboard thanked the auditors, the elected auditors and Mr. Stevens.

36
37 Mr. Messier provided the Selectboard with a three page report of an extensive study that was prepared by Mr.
38 Albright, noting his qualifications. He said the report will be added to their notebook in the Treasurer's office.
39 Ms. Mercer asked about the date of the report. Mr. Messier agreed the report was from a year ago. Mr. Messier
40 discussed the materials the elected auditors maintain.

41
42 **3. Discuss Interim Zoning for Commercial District.**

43 Mr. Nulty provided some background on the topic. He said the Selectboard would like to consider doing
44 something to ensure the policy regarding development in the Commercial District is clear within the regulations.
45 He stated the Planning Commission is in the process of reconsidering the zoning in the Commercial District, so
46 the Selectboard doesn't want to interfere or appear to interfere with that process. Mr. Nulty said until the
47 Planning Commission comes up with new rules, the Selectboard would like the existing policy to be implemented
48 and unambiguous. He said the Selectboard is permitted to implement interim zoning regulations, so they would
49 like to consider passing something that would not change the existing policy, but makes it unambiguous until the
50 next revision of regulations comes forward from the Planning Commission.

Mr. Nulty stated they asked Ms. Schaffer how to go about doing that through the allowable process. He said they would also like thoughts about what would be the smallest, least disruptive changes to the existing rules without changing the policy. Mr. Odit asked Mr. Nulty about the existing policy. Mr. Nulty stated the single biggest item is they would like to see anything that is suitable for the village centers to be located there. He noted that is the point of them. He discussed what is included and the reasoning. Mr. Nulty emphasized it is not a change in the policy; it is darned the hole in the sock. He stated the Selectboard really doesn't want to interfere in the ongoing Planning Commission process.

Ms. Schaffer, Town Attorney, said she prepared a memo for the Selectboard about the process of putting forth an interim by-law. She said the first step in that process is to formulate the by-law, discussing what should be considered. She noted that an interim by-law can be in place for up to two years. Ms. Schaffer stated the biggest hurdle is figuring out what that by-law will say. She said the conversation needs to be expanded to find out what we don't want to happen in the Commercial District and whether there is a way to look at the allowable uses to state which ones we don't want in the Commercial District at all. She discussed what should be considered before changing the language. Mr. Odit discussed an example. He read the stated purpose of the Commercial District from the regulations. Ms. McMains discussed an example that occurred when she was on the Development Review Board (DRB), noting we have to balance what businesses are located near residential.

Mr. Foote, current Chair of the Planning Commission, said the Planning Commission has been looking at the Commercial District in the past year and found early on that there is not a clear answer. He said there are a lot of different angles to this, noting they worked their way through it and are focused on revisiting the definition of the Commercial District. He discussed the Planning Commission process in approaching the review and the current state of the district, including recent changes. Mr. Foote said the district is evolving into a fourth Village Center and they are in agreement that is probably not what we need or want. He said they looked at other towns. He discussed examples.

Mr. Foote stated the Planning Commission is focusing on the definition of the Commercial District. He noted that our Commercial District, compared to other towns, is open-ended and generic. He said we need to get more clarity on the purpose and more clear delineation between that district and the village centers. Mr. Foote said the topic was delayed while the Form Based Code was being addressed, but they have returned to it now. He stated he hopes to have something in the spring to hold public hearings on that will provide some clarity on the definition of the Commercial District and address some of the other things. He said it will not solve all the problems, but it will hopefully be a step in the right direction.

Mr. Foot stated the Commission has found that there aren't any clear answers and it is not an easy task. He said they are trying to be mindful of any unintended consequences. Mr. Nulty suggested saying that in order to be eligible for consideration under the uses in the Commercial District, you have to have applied for something that is allowed in the Village District and for some reason get rejected before you can apply for the Commercial District. He noted that if it is not allowed in the Village District, then it is not an issue. Mr. Foote stated there are lots currently available in the Commercial District that people are looking to sell and he is not sure if there are similar lots available in the Village Center at this time. He discussed the possibilities within the regulations.

Ms. McMains asked whether Mr. Foote would be concerned about anything interim and whether he would prefer the Selectboard wait for the Planning Commission. She also asked how he thinks that will impact the work of the Planning Commission in the meantime. Mr. Foote responded that he appreciates the concern they are trying to address. He said before weighing in on that, he would have to hear the proposal for the interim zoning.

Ms. Bresee stated she has worked on this issue for two years and has read the regulations hundreds of times. She said she wrote down places where the zoning could be changed to darn the sock. She said she plans to bring

102 the information to the Planning Commission tomorrow. Ms. Bresee said the question was raised asking what
103 issue we are trying to solve. She stated that in looking at the Town Plan there are really four concerns where the
104 regulations seemed to be in conflict or ambiguous either with each other or with the Town Plan, as follows:

- 105 1) Scale of development, size of buildings;
- 106 2) Strip development, both aesthetics and function (automobile-centric);
- 107 3) Route 15 as an iconic, scenic resource; not just to the Town and not just to Chittenden County, not just to the
108 state, but to the country; and
- 109 4) Success of the Village Centers, which our Town has spent lots of money, time and energy.

110
111 Ms. Bresee stated the Town Plan has a vision for a decline in strip development along Route 15 and the Town
112 Plan warns of the negative consequences of sprawl and the dominance of cars. She said it is clear, but the
113 current regulations guided the DRB approval of new strip retail on Route 15; so our goal is less and what
114 happened is more. She said unless we make a change we will get even more. Ms. Bresee discussed the timing of
115 the decision, noting we have been vulnerable all this time. She discussed her concerns about remaining
116 vulnerable to more development and the importance of the neighborhood. She stated we need to make the
117 most explicit language, recapping her four points.

118
119 Ms. Bresee said our Town received a report about five years ago that Route 15 has been degraded and we need
120 to do more to protect it and the success of the Village Centers. She said suggested small changes can make a big
121 impact. She read the changes she would suggest the Planning Commission and the Selectboard consider, noting
122 they are divided into short-term and long-term changes. Ms. Bresee discussed an example of a change to the
123 regulation that could be made to implement more explicit language. She noted the Table of Uses contains a lot
124 of conflicts and discussed some possible changes it. She asked that we do something because the regulations
125 are producing an outcome that is what we don't want, leaving a copy of her notes with the Selectboard.

126
127 Ms. Schaffer asked Ms. Bresee if she contemplated a definition for strip development. Ms. Bresee stated she did,
128 but she didn't write it in there. Mr. Nulty noted there is a definition of strip development. Ms. Schaffer said a
129 definition is included in Act 250, but there is a lot of controversy. She discussed the impact of the newly enacted
130 provisions of Act 250, noting it is currently being reevaluated. Mr. Nulty said he is reluctant to define it in an
131 interim rule. Ms. Bresee noted the regulations already have the term in them, but it is not defined, which is
132 problematic. She recommended tightening what is already in there without changing it and without adding a
133 definition. She suggested adding the definition is part of the long-term solution. Ms. Bresee discussed a possible
134 way to proceed until more thoughtful work can be done.

135
136 Ms. Schaffer commented that would replace suggested or permissive language with mandatory language,
137 mandating something that is an undefined concept. She discussed the importance of crafting more specifically
138 targeted revisions that will help prohibit exactly what you are getting at without redefining the bigger picture.
139 She discussed some possibilities. Mr. Nulty discussed some examples, stating the goal is to stop development for
140 businesses with a steady stream of cars going in and out off of Route 15 instead of where it belongs. Mr. Odit
141 asked if Mr. Nulty is talking about not allowing retail of any size during the interim period. Mr. Nulty and Mr. Odit
142 discussed the possibility.

143
144 Ms. Schaffer suggested defining strip development. Mr. Nulty asked about using the Act 250 definition. Ms.
145 Schaffer discussed the possibility, noting revisions would be needed. Mr. Nulty suggested a trial period with the
146 definition. Mr. Odit discussed how that approach could work, including the process involved. Ms. McMains
147 discussed the importance of having the right definition. Mr. Odit and the Selectboard discussed the possibility
148 further. Mr. Odit read from the current regulations where it refers to strip development.

149

150 Mr. Nulty asked Ms. Bresee for her opinion on the suggestion. Ms. Bresee stressed the importance of speed,
151 suggesting words that could be removed or changed to achieve the objective. She asked about the timing. The
152 Selectboard, Ms. Bresee, and Ms. Schaffer discussed possible wording changes to improve the current
153 regulations. Mr. Odit asked the Selectboard if they wanted him to work on drafting something. The Selectboard
154 agreed, noting another public hearing would be warned. Ms. Mercer said it seems like a simple thing and it
155 clarifies what we want to say. She said it seems too simple. Mr. Nulty suggested consulting with Mr. King to see
156 if it would help the DRB. The Selectboard and Mr. Odit discussed the matter further.

157
158 Mr. Nulty asked Mr. Alexander for his opinion. Mr. Alexander stated he has two concerns. He said the first is that
159 he is not as optimistic as Mr. Foote that the Planning Commission will have plan for the Commercial District in as
160 little as two months. He said he thought the Town Plan needs to be rewritten. Mr. Foote said his intention has
161 been to get back to the Commercial District to develop something to hold public hearings on in the spring and to
162 have something to pass onto the Selectboard that would provide some change. Mr. Nulty said he understands
163 why it was put on the back-burner, but he is not sure it can get done so quickly. Ms. McMains said it has been
164 discussed off and on since the 1990s. Mr. Nulty stated that is why they feel they need a stop-gap mechanism.

165
166 Mr. Alexander said if it is an interim measure and it isn't the right answer, then we get stuck again. Mr. Nulty
167 disagreed, saying anything they do goes away when the new rule is implemented. Mr. Alexander suggested he
168 would feel more comfortable yp prohibit retail and buildings of any nature more than 3,000 square feet until the
169 end of interim zoning. Ms. Mercer agreed, noting that also prompts the Planning Commission to have that
170 discussion because you can't live forever with this interim zoning. Mr. Nulty stated that would be a new interim
171 rule and would require the interim protocol. Ms. McMains expressed concern about prohibiting anything over
172 3,000 square feet. Ms. Schaffer and the Selectboard discussed what uses might curtail the development that is
173 being targeted.

174
175 Mr. Foote stated a joint meeting with the Selectboard and Planning Commission would be helpful. He said
176 having this conversation as a group might lead to the best possible outcome. The Selectboard agreed. Mr. Odit
177 said it would be helpful for the Selectboard to talk with the Planning Commission about the Commercial District.
178 He suggested looking at the definition of strip development in the meantime and that in the long-term there will
179 be a lot of thinking about the Table of Uses. Mr. Nulty said let's look at two options: 1) defining strip
180 development as a condition to the current process; and 2) an interim by-law as discussed. The Selectboard and
181 Mr. Foote discussed the timing of a joint meeting with the Planning Commission.

182
183 Ms. Bresee clarified her understanding of the discussion. Mr. Nulty said we will define strip and remove
184 ambiguous language to make it clear. He said the advantage is that it is quick and procedurally easy to do; noting
185 the disadvantage is that it is rather squishier than a prohibition. He stated the interim by-law requires more
186 process. Ms. Bresee further clarified her understanding of the discussion. She asked if they might still consider a
187 collection of changes, discussing examples. Ms. Mercer stated changes to the Table of Uses require a lot of
188 discussion and time. Mr. Nulty stated they are trying to strengthen an existing policy without changing the
189 fundamental policy through the back door.

190
191 **4. Update on Scope of Work for Town Hall Exterior Improvement Evaluation.**

192 Mr. Odit said the proposal was drafted with the thought that he would serve as general contractor and contact
193 the other folks to do the analysis. He stated the consultant will get quotes from people for the other things that
194 need to be done, which will be combined into one package that will come back to the Selectboard. Ms.
195 McMains agreed that makes sense. Mr. Odit discussed examples of what other quotes will be obtained. He
196 stated the complete package will be brought to the Selectboard and the consultant will attend that meeting.

197

198 **5. Adopt Fiscal Year 2016 (FY16) Operating and Capital Budgets.**
199 Mr. Odit stated both budgets have been reviewed a couple of times already. He recommended adopting the
200 Capital Budget first, since it is incorporated within the general budget. He stated the proposed Capital Budget
201 totals \$1,222,789. Mr. Odit said the amount is being funded by: \$166,150 from reserves; \$633,289 from
202 operating; \$430,850 from grants; and \$7,500 from impact fees.
203
204 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adopted the proposed Capital Budget**
205 **totaling \$1,222,789, with funding sources noted above.** The motion passed 3-0.
206
207 Mr. Odit said the proposed General Fund budget includes total spending of \$3,916,373, which represents an
208 increase in spending of 6%. He noted the amount raised by taxes is increasing 2.2%, approximately \$74,000. He
209 estimated the increase will result in an estimated tax increase of about \$9 per \$100,000 of assessed value.
210
211 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adopted the proposed General Fund**
212 **Budget totaling \$3,916,373.** The motion passed 3-0.
213
214 **6. Warn 2015 Town Meeting.**
215 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard warned the 2015 Town Meeting at**
216 **Mount Mansfield Union High School on Tuesday, March 3rd at 9:00 a.m. to transact the official Town of Jericho**
217 **business.** The motion passed 3-0.
218
219 **7. Approve Minutes of 1/6/2015.**
220 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved minutes from 1/6/2015 as**
221 **amended.** The motion passed 3-0.
222
223 **8. Other Business.**
224 Ms. McMains asked if there were any petitions. Mr. Odit said no.
225
226 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard entered Executive Session to discuss**
227 **matters of personnel at 8:16 p.m.** The motion passed 3-0.
228
229 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard exited Executive Session at 3:14 p.m. on**
230 **February 2, 2015.** The motion passed 3-0.
231
232 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 3:15 p.m. on February 2,**
233 **2015.** The motion passed 3-0.
234
235 Respectfully Submitted,
236 Amy Richardson

2
3 **Selectboard Meeting**
4 **February 5, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), John Alden, Martin Fisher, Randy
10 Clark, Roy Spiller, Dave Tillotson, Mary Jane Dickerson, Matt Thompson, Jim Carroll, Tucker Shaw, Don Foote,
11 Matt Zambarano, Barry King, Kurt Carter, Susan Bresee, Robin Bartlett, Phyl Newbeck
12

13 The public hearing was called to order by Ms. Mercer at 7:01 p.m.
14

15 **1. Public Comment.**

16 There was none.
17

18 **2. Review Updated Town Hall Exterior Shell Evaluation Proposal.**

19 Mr. Odit introduced John Alden from Scott & Partners Architecture. Mr. Alden said his company did the interior
20 work in 2008, but there were a number of things not covered by the budget at that point. He said the things
21 were identified, but were left out of the scope of repair. He stated one of the major elements is taking off the
22 vinyl siding and dealing with the exterior siding. Mr. Alden said a few consultants are listed in the proposal,
23 noting one is a historic consultant. He explained the rationale, noting the consultant worked on the Library and
24 will be available as needed for guidance. He discussed some of the standard historical recommendations.
25

26 Ms. McMains noted there is visible rot. Ms. Mercer asked what we get for \$9,885. Mr. Alden said everything he
27 mentioned, discussing the elements of the proposal. Ms. Mercer asked whether we get a proposal of more work
28 or an estimate. Mr. Alden said we will know what needs to be done with the building. Ms. McMains added that
29 it will include phases because we can't afford to do it all at once. She discussed concerns with rot. Ms. Mercer
30 clarified it will include energy efficiency and historical rebuilding type things. Mr. Alden discussed what it will
31 cover and address. He also discussed what can visibly be seen. He said the historic consultant will ensure it is
32 fixed in a historically correct manner. Mr. Odit stated the historic person is also needed to obtain federal funding
33 since it is a historic building. Ms. McMains agreed that we want to get funding.
34

35 Ms. Mercer asked for comments or questions from the public. Ms. McMains gave a little background on the
36 proposal, noting it costs money to know what we need to do. She said the building is the cornerstone of the
37 historic district. Mr. Fisher asked whether we are getting a proposal to make a proposal. Mr. Alden said there
38 will be testing, survey work, and an evaluation with proper consultants to tell you what to do to the building and
39 begin to arrange the work.
40

41 Ms. Mercer stated there are all these exclusions in the proposal, such as structural testing and analysis. Mr.
42 Alden stated they don't believe there are any structural issues, noting those were addressed in 2008. He
43 discussed the possibilities of what may be encountered. The Selectboard and Mr. Alden discussed the proposal
44 further. Mr. Nulty said he would like options to enable us to make a comparison, discussing an example. Mr.
45 Alden stated they will provide a comparison of options. Ms. Dickerson said in working with the Jericho Center
46 Preservation Association and the Community Center they found that the money spent on such an analysis and
47 report saved them money. She discussed how it helped overall, saying it was money well spent for that project.
48 Mr. Nulty said the concern is that we get the full range of options and are not channeled into one set of options.
49 Mr. Alden discussed an example, saying those are the decisions they will help with. The Selectboard thanked Mr.
50 Alden.

On a motion by Ms. McMains, seconded by Mr. Nulty, the Selectboard accepted the architectural services proposal by Scott & Partners Architecture not to exceed \$9,885. The motion passed 3-0.

3. Meet with Underhill-Jericho Fire Department (UJFD) Rivers Land Committee.

Ms. McMains said following the vote, the Selectboard wanted to talk about how we want to talk going forward. She said the takeaway from the last negotiating process is that we need more public input along the way. She asked how we involve the public, noting the Community Development Corporation (CDC) and the Land Trust have offered help. She said the question is about the process. Members of the Rivers Land Committee, Mr. Clark, Mr. Spiller, and Mr. Tillotson introduced themselves discussing their connections to the Town and the Fire Department. Mr. Tillotson also discussed his relationship with Mary Alice Rivers and her wishes for the land. He said they are trying to do what is beneficial to the Fire Department and the community, noting that hopefully they can work something out with the Town.

Mr. Clark discussed the relationship between the Rivers Land Committee, the Fire Department, and the Negotiating Committee, noting the number of members. He also discussed the members of the Negotiating Committee, including their experience, noting they met for about eight months. He gave some background on efforts to sell the land, including what was envisioned. Mr. Clark stated discussed how the Town of Jericho became involved, thanking them for getting involved. He said they all have real strong ties to the Town of Jericho. He discussed the prices they considered and possible financing arrangements.

Mr. Clark stated he learned a lot in eight months and thanked the members of the Negotiating Committee. He said they thought there was going to be a Town vote in November on the agreement, but there was a different vote. He said they are ready to stick to the deal that was negotiated. Mr. Clark said they are open to input about where to go from here, saying they would like to sell it in one chunk and they want to get out of the land business. He discussed the Fire Department's call volume for last year. He stated they appreciate the support they get from Jericho and Underhill and they are here to listen.

Ms. Mercer gave some additional background. She suggested using the deal that was negotiated as a starting point for conversation, noting the process would move quickly because of that work. She said there are other issues that we have heard, but we will not work those out today. Ms. McMains stated we are going to find out how we are going to talk and get more public involvement. Mr. Nulty discussed the negotiations, saying the Fire Department was very professional. He said they thought they came to an agreement that was fair to both sides and reasonable to the Town, in his opinion. He said it achieved the main goals he thought they had been tasked by the constituents in the public meetings held to achieve, which were:

- 1) Preserve the main, visible part of the property as open space;
- 2) Allow those portions zoned for village development to go forward in a responsible manner; and
- 3) Minimize the financial risk to the Town.

Mr. Nulty said he thought deal accomplished those goals pretty well in the real world, complex situation. He said the deal was reasonable, practical, and fair to all sides. He said the Fire Department was willing to compromise and in the end he thought it was a fair deal, but his colleagues disagreed. Mr. Nulty said we are back to try to decide what to do. Ms. Mercer said we voted to bring it out for discussion, not to put it on the ballot, and the Town voted to move forward. Mr. Fisher asked who owns the property now. The Selectboard members responded that the Fire Department does. Ms. McMains stated it was an advisory vote in November because the final agreement had some issues the public made clear. She said there was a positive response to the vote, but it has been on the back burner until now. She said we need to find out how we want to proceed and we need more negotiations to do what the Town wants us to do.

Ms. Mercer said that before the November election, she and Ms. McMains were concerned about a couple of issues with the deal and the amount of time to have public education or discussion. She said rather than putting

101 that deal on the ballot, they put the advisory question on and got the answer, which was yes. She said the deal
102 could've then been revived and put forward for this next election, but there was a communication stall and they
103 didn't. Ms. McMains stated people had real issues with the proposal. Mr. Fisher said that is why you have a vote
104 and it said yes. Ms. Mercer clarified the vote wasn't on the price and the terms. Ms. McMains said we will go
105 back to the process, with the public, to come up with something that more people can buy into.

106
107 Ms. Dickerson said we don't know whether people would have bought into the deal. Ms. McMains said given
108 the responses we got, there were some real issues. The Selectboard members discussed the proposed structure
109 of the financing. Mr. Thompson said had reviewed the tape of the meeting where the ballot question was
110 changed. He stated the documented agreement had enough ambiguity to make people nervous without enough
111 time to make people comfortable with it. He said he thinks we could start where we left off and see what areas
112 need to be addressed, noting he felt we were close.

113
114 Mr. Nulty discussed the timing of the votes leading up to the ballot question. He agreed that it needed
115 explanation and the view that the timing was too limited. Mr. Thompson said the delayed vote may have
116 contributed to the issue, but there wasn't enough clarity to move forward with a vote. Ms. McMains said we
117 need to remove some of the ambiguity. She discussed some possibilities. Ms. Mercer reiterated there were
118 concerns. Mr. Odit noted the gravel pit as one of the concerns.

119
120 Mr. Carroll said the Fire Department is wonderful and was there when the gift was made. He said Ms. Rivers put
121 the property in the trust of the Fire Department because she believed and trusted them. He discussed the
122 property, noting that he would like to be alive when the trail is finished that will connect Jericho Center to the
123 high school. Mr. Carroll said we need to collaborate, work together, and move this forward. Ms. Mercer stated it
124 is a lot of money. Mr. Carroll disagreed, discussing other uses of money in Town. He also discussed how the
125 money is essentially moving from one pocket to the other. Ms. Mercer disagreed, saying she doesn't think it is
126 incidental; it is a lot of money. She and Mr. Carroll discussed the matter further.

127
128 Ms. McMains stated the discussion is how we are going to move forward with a public process. She discussed
129 some of the concerns raised that need to be addressed in the process as it moves forward. She said the question
130 is who will do the talking. Mr. Shaw volunteered to participate in the process. He discussed the property,
131 including issues with property and environmental concerns. Mr. Foote agreed with Mr. Shaw, saying we are not
132 talking about the use, but if that happens what he is talking about becomes really relevant. Ms. Mercer agreed,
133 we are not talking about whether or not to acquire the property; we are talking about what that would look like.
134 She gave some additional background on the rationale for voting on the advisory question, rather than the deal
135 that was negotiated.

136
137 Mr. Clark stated the Fire Department is willing to work with the Town of Jericho and would like feedback from
138 the Town of Jericho. He asked about the timing of a vote and what the next step would be. He said they would
139 participate in a couple of meetings, if needed. Ms. McMains said the vote is not going to happen before Town
140 Meeting. Mr. Clark said they understand that and there is a lot going on. He said they are willing to work with
141 the Town, but they would like a deadline of when this could come to a public vote. The Selectboard and those
142 present discussed the timing of a vote and moving the process forward.

143
144 Mr. King urged the Selectboard to pick up the negotiations where they left off, filling in the blanks, and be ready
145 to vote in November. He suggested looking for members of the public who have expertise in the areas of
146 concern, discussing examples. He said he doesn't think there is a lot of work to get a proposal ready for voters
147 since he hasn't heard from anyone that there is a big area of disagreement. Mr. Carter said he doesn't think
148 there is enough agreement among the parties to enter into a letter of agreement at this time. He noted concern
149 about what part of the property the Fire Department wishes to retain and how that would work. He stated
150 permitting can take some time and that is something that is an issue. The Selectboard and Mr. Carter discussed

the matter further. Ms. McMains stated the property has an active Act 250 permit, discussing the impact of that on a potential subdivision. She said it is not inconsequential. Mr. Odit suggested setting a tentative date to have something formal for the voters and for the Selectboard to determine who will be participating in the talks. The Selectboard agreed, discussing possible timing. Mr. Clark asked if Mr. Nulty is out of this. Mr. Nulty stated he resigned from the negotiating committee. Mr. Clark and Mr. Nulty expressed mutual respect for each other.

Mr. Shaw asked how often the Rivers Land Committee can meet with the public, suggested the more frequent the meetings, the faster we can move forward. Ms. Mercer stated we are talking about the terms of a purchase. Mr. Odit said we cannot negotiate with the public, but can have a representative or two involved in the process. The Selectboard and the Rivers Land Committee members discussed the matter further. Ms. McMains suggested setting a goal of June 1st. Mr. Tillotson asked whether they could get a list of what the issues are and the Selectboard members agreed. Ms. Mercer agreed they would put together a list to discuss, a list of participants, and schedule a meeting soon. She said they are happy the Fire Department wants to sell to the Town because we know the Town is interested in buying the property.

The Selectboard members thanked everyone for their input.

4. Review Proposed Commercial District Language and Possible Adoption.

Mr. Odit said since the last meeting he followed up with the Town attorney, starting with some draft changes. He said based on the discussion, the real issue here is that in the description you can say what you want, but the problem is if it is counter to the Table of Uses. He stated that ambiguity will be looked at in favor of the applicant, discussing an example. Mr. Odit said they tried to focus on more narrowly defining what types of things should be in the Commercial District and drafting a definition of strip development to address the concern about more development occurring along Route 15. He read the draft language.

Mr. Nulty asked whether this could all be finessed by creating and implementing a Form Based Code in the Commercial District. Mr. Odit said he doesn't think so, discussing the reasoning. Ms. McMains said this is an interim measure while the Jericho Planning Commission (JPC) works diligently on the issue. Mr. Zambarano said at the JPC these issues have come up. He said Form Based Code doesn't deal with uses; it deals with what it looks like. He and the Selectboard discussed the matter further. He stated the JPC and the Development Review Board (DRB) met earlier, saying Mr. King made a good suggestion, which was to refine the Table of Uses for that district.

Mr. Zambarano said as a member of the JPC, he would like to know what the Selectboard thinks the Town wants in that district. He said some guidance would help, noting if this is an interim measure they need to know why and what the problem is. The Selectboard members and Mr. Zambarano discussed the concerns, including strip development. Mr. Odit said most people don't want to see more development fronting on Route 15, although possibly back further from the road would be fine. He stated this language will help more than what is currently there, but it will not solve everything. He discussed the possibilities for moving forward with the Selectboard members. Mr. Zambarano said a larger question is that we have three village centers and whether the Commercial District is a fourth. The Selectboard members said we don't want a fourth. Mr. Zambarano said it currently is one.

Ms. Bresee thanked the Selectboard for the time spent on this issue. She discussed her views on the area becoming a fourth village center. She discussed the goals of the Town Plan, noting that is the reason she objected to the development on Route 15 in the first place. Ms. Bresee said it could be a potentially great village center if it had the right infrastructure. She asked whether this language or the Table of Uses overrides the other and how the DRB would adjudicate the two conflicting things. She asked if it is okay to adjust the definition without adjusting the Table of Uses. Mr. Odit explained how the new language would impact development, including an example. He stated this is a stop-gap measure, but the focus needs to be on the Table of Uses.

202 The Selectboard and Ms. Bresee discussed the matter further, including various possibilities. Mr. Nulty asked
203 what the harm is to doing this. Mr. Odit responded that it depends. He said this may not prevent everything,
204 but it is more than what is currently in place. He said the problem with the existing language is that everything is
205 allowed, including residential uses. Mr. Odit added that with all of the development in Jericho East, it is unlikely
206 that commercial uses would get approved on that side of the road. The Selectboard and those present discussed
207 the matter further
208

209 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adopted the proposed Commercial**
210 **District Language without the word non-industrial as a stop-gap measure, incorporating it into the current**
211 **amendments, and warned a public hearing for the revised Land Use and Development Regulation**
212 **amendments on Thursday, March 19th at 7:00 p.m.** The motion passed 3-0.
213

214 Mr. King said the JPC and DRB met just before this to discuss some possible long-term solutions. He stated the
215 Table of Uses need to be more specific. He said things that are conditional depend on criteria. Mr. King said if
216 you want to change what the criteria are, that is part of the long-term solution. He stated the criteria should be
217 in harmony with the descriptions and need to be more specific. Mr. Odit said the only influence we have over
218 the criteria is the definition because the criteria for conditional use are set by statute. Mr. King agreed.
219

220 **5. Approve Certificate of Highway Mileage.**

221 Mr. Nulty asked about the number. Mr. Odit said it remained the same at 68.660.
222

223 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved the Town's Certificate of**
224 **Highway Mileage for the year ending February 20, 2015, and filed the same with the Town Clerk and Vermont**
225 **Agency of Transportation.** The motion passed 3-0.
226

227 **6. Approve Minutes of 1/20/2015.**

228 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved minutes from 1/20/2015 as**
229 **amended.** The motion passed 3-0.
230

231 **7. Other Business.**

232 Ms. McMains encouraged people to attend the symposium for Bentley on February 10th at 7:00 p.m.
233

234 **8. Approve Warrants of 1/21/2015, 1/23/2015, 2/6/2015.**

235 The Selectboard members present signed the warrants.
236

237 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard entered Executive Session to discuss**
238 **personnel at 8:46 p.m.** The motion passed 3-0.
239

240 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard exited Executive Session at 9:05 p.m.**
241 The motion passed 3-0.
242

243 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 9:05 p.m.** The motion
244 passed 3-0.
245

246 Respectfully Submitted,
247 Amy Richardson

2
3 **Selectboard Meeting**
4 **February 19, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

8 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Robin Bartlett, Charles Siegchrist,
9 Mary Jane Dickerson

10
11 The public hearing was called to order by Ms. Mercer at 7:00 p.m.
12

13 **1. Public Comment.**

14 Mr. Bartlett commended the Selectboard members for tapping the brakes on the Rivers' land deal since the Fire
15 Department still needs to subdivide the property. He said with such a large amount of money involved he
16 doesn't know why there is only one Selectboard member at the table. Ms. McMains explained the open
17 meeting rules. She noted they want to have a much more public process this time. Mr. Nulty clarified there was
18 a negotiating committee at the table, not just him, noting the members. He said he kept the rest of the
19 members informed. Mr. Bartlett said he spoke with Randy Clark this morning and he agrees when that the
20 taxpayers of Jericho should not be in the real estate business. He said this has really affected the whole town.
21

22 **2. Review Proposed Jericho Center Green Natural Play Structure.**

23 Ms. Dickerson stated she is the President of the Jericho Center Preservation Association (JCPA), which has been
24 working on this project for a while. She introduced Mr. Siegchrist, who designed a careful plan that takes into
25 account the Green and its topography. She noted they also met with the Conservation Commission since they
26 are very concerned with the Green and what needs to be done, noting some of the concerns. Ms. Dickerson said
27 she has some pictures of the boulders. She said months ago she went to the park and asked parents who were
28 there with children what they would like to see. She discussed the current condition of the Green and what
29 people are interested in seeing done.
30

31 Mr. Siegchrist said it is designed to be on the side of the Green toward the Library, away from the heavy traffic.
32 He said there would be a fall-safe surface of pea stone, underlain by landscape fabric. He stated the circle would
33 have aluminum edging to separate the lawn. He and the Selectboard members discussed the edging. Mr.
34 Siegchrist noted the same material is used at the hospital and it would be fall-safe. He discussed other material
35 options and the concerns with those materials, noting the benefits of pea stones. He said they have found five
36 boulders on Bolger Hill Road, discussing the sizes. Mr. Siegchrist noted they are not as big as the ones on Church
37 Street, which come from Massachusetts. Ms. Mercer stated it is cool that they are coming just down the hill.
38

39 Mr. Nulty said the original intent was to have just one. Ms. Dickerson said they found others. Mr. Siegchrist said
40 Bolger Hill Road is frozen right now, so it would be easiest and cheapest to move them now. He and the
41 Selectboard members discussed how they would be moved. Ms. Dickerson showed pictures of the boulders to
42 the Selectboard members. She said Chris Cleary would make a plaque in memoriam. Mr. Siegchrist discussed
43 how the boulders would be set. The Selectboard thanked them for their work. Ms. Mercer suggested posting on
44 Front Porch Forum since people would like to watch the boulders being moved to the Green.
45

46 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard accept the design for the Jericho Center**
47 **Green natural play structure.** The motion passed 3-0.
48

49 **3. Discuss Jericho Center Library Well Permit Compliance.**

50 Mr. Odit said while designing a septic system for the Library it was discovered that when the well was installed
51 most of the permit conditions weren't met. He discussed which conditions were not met. He stated we can't
52 move forward with approval for the septic design without taking care of the permit issues. Ms. McMains asked if
53 the Town was involved at that time. Mr. Odit said he thinks the Town provided some of the money. He and the
54 Selectboard members discussed what needs to be done. Mr. Odit also discussed water testing and funding that
55 is available in the current budget. Mr. Nulty asked if this has to be done whether or not the addition moves
56 forward. Mr. Odit agreed that it does. He and the Selectboard discussed the matter further.

57

58 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved the proposed scope of work**
59 **from Engineering Ventures to satisfy the well permit requirements for the Library.** The motion passed 3-0.

60

61 Mr. Bartlett asked if the well is old. Mr. Odit said it was built in 2005. Mr. Bartlett and Mr. Odit discussed the
62 matter further.

63

64 **4. Approve Tax Stabilization Agreement for 65 Harms Way.**

65 Mr. Odit said unless there are any other changes, this will be the last agreement to renew. He discussed the
66 agreement and its impact on taxes. Ms. Mercer asked if they voted on the others individually. Mr. Odit said they
67 are usually done in a group, but this is the only one that expires this year. Ms. Mercer asked if the agreement is
68 for one year. Mr. Odit responded that it is.

69

70 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved a one year open space tax**
71 **stabilization agreement with Richard and Anita Stockwell, applicable to 66.5 acres located at 65 Harms Way.**
72 The motion passed 3-0.

73

74 **5. Approve Minutes of 2/5/2015.**

75 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved minutes from 2/5/2015 as**
76 **amended.** The motion passed 3-0.

77

78 **6. Other Business.**

79 Mr. Odit said some committee interviews have been scheduled for March 5th. He and the Selectboard discussed
80 the openings. They also discussed scheduling for a work session prior to Town Meeting.

81

82 Ms. Mercer stated she hasn't abandoned the idea of a Recreation Committee. She said she has some people
83 who are interested and notes from the previous conversations. She discussed her vision of the types of things
84 the committee could do. Ms. Mercer and Mr. Odit discussed possible meeting times. Mr. Odit agreed to e-mail
85 Ms. Mercer with days the meeting room is available. The Selectboard discussed the matter further.

86

87 **7. Approve Warrants.**

88 The Selectboard members present signed the warrants.

89

90 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard entered Executive Session to discuss real**
91 **estate at 7:39 p.m.** The motion passed 3-0.

92

93 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard exited Executive Session at 8:12 p.m.**
94 The motion passed 3-0.

95

96 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard adjourned at 8:12 p.m.** The motion
97 passed 3-0.

98 Respectfully Submitted, Amy Richardson

1 **Minutes 3/2/2015**

2
3 **Selectboard Meeting**
4 **March 2, 2015 at 5:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty
8

9 **Others present:** Todd Odit (Town Administrator), Claudine Safar
10

11 The public hearing was called to order by Ms. Mercer at 5:02 p.m.
12

13 **On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard entered Executive Session to discuss real**
14 **estate, the premature disclosure of which could place the town at a disadvantage. The motion passed 3-0.**
15

16 **On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard exited executive session at 5:50 pm. The**
17 **motion passed 3-0.**
18

19 Members of the Selectboard and the Town Administrator reviewed the budget and decided which parts of the
20 budget the Selectboard members were going to present.
21

22 Mr. Nulty left the meeting at 6:50 pm.
23

24 On a motion by Ms. Mercer, seconded by Ms. McMains, the Selectboard adjourned the meeting at 6:52 pm. The
25 motion passed 2-0.
26

27 Respectfully Submitted,
28 Todd Odit

1 **Minutes 03/03/2015**

2
3
4 **Town Meeting**
5 **March 3, 2015 at 9:00 a.m.**
6 **Mt. Mansfield Union High School**
7

8 **Moderator:** David Barrington

9 **Selectboard Members present:** Kim Mercer (Chair), Catherine McMains, Tim Nulty

10 **Town Administrator:** Todd Odit

11
12 Town Meeting began with a call to order at 9:15 a.m. by the moderator, followed by the Pledge
13 of Allegiance. David Barrington made some opening remarks, including discussing the location
14 of amenities and the many displays around the building. Mr. Barrington made introductions. He
15 invited Representatives George Till and Bill Frank to make comments.
16

17 Mr. Frank thanked everyone for the opportunity to represent them. He said there is a different
18 feel in Montpelier, noting a lot of issues and questions. He said he and Mr. Till hold monthly
19 discussion periods at the library. Mr. Frank said the next discussions will be on March 19th and
20 April 21st, inviting people to attend. Mr. Till reminded everyone about the Doyle survey. He
21 said they would love to see people at the library meetings or hear from them through their
22 websites or e-mail. He introduced Senator Michael Sirotkin. Senator Sirotkin said Chittenden
23 County has the privilege and honor of having three out of seven members on the Senate Finance
24 Committee, so we are well-represented. He said it is a busy session and a lot of time is being
25 spent on the waters of the State. Mr. Frank provided more information about the Doyle survey.
26

27 Mr. Barrington made some opening remarks. He discussed some housekeeping matters, noting
28 that only registered voters may speak during the meeting. He explained the role of the moderator
29 and drew everyone's attention to the official warning in the Town Report. Mr. Barrington noted
30 that items on the Australian ballot can be discussed during Town Meeting, noting what types of
31 comments would be appropriate or inappropriate.
32

33 **ARTICLE I: Shall the voters approve the proposed fiscal year ending 2016 budget of**
34 **\$3,916,373, including spending unanticipated funds such as State and**
35 **Federal grants and gifts?**
36

37 **Motion** made by Sonia Schuyler; **seconded** by Kelly King.
38

39 Mr. Barrington asked the Selectboard to present details of the budget, reminding those present
40 how they may participate. Kim Mercer discussed the revenues, noting the following:

- 41 • Total budget of \$3,916,373 is increasing by 6%. Some of the increase is coming from
- 42 different sources, so the amount raised by taxes is increasing 2.8% or \$73,319.
- 43 • There is a chart that shows the Town tax rate has been pretty flat for the past seven years,
- 44 noting they try really hard to stay in the 2% range.
- 45 • Intergovernmental:

- Class 2 Structure Grant is zero because the project is done. It was the bridge on Browns Trace Road that was worked on last summer.
- Special Grants, the money is being used for the Jericho Center multi-modal sidewalk to improve access from the school to the center.
- Safe Routes to School Grant of \$117,000 is anticipated for a scoping study for more sidewalks and pedestrian pathways throughout Jericho Corners.

Licenses and Fines:

- Dog Licenses is declining because the Town will not be charging for licensing prior to April 1st in order to have more dogs accounted for and vaccinated for a safer Town; after April 1st there will be a charge.
- Recording Fees reduced due to fewer recordings.
- Restoration and Computerization is reduced by \$10,000 due to fewer fees.

Bert Lindholm asked about dog licensing, whether there will be any reserve funds set aside to be used when farm and housing animals are killed by wild animals. He discussed an example. Ms. Mercer said they hadn't considered that, noting the purpose was to see if this increased the number of dogs being licensed. She said they could look into it. Catherine McMains stated there is still \$4 per fee the Town will forward to the State as required.

Ms. Mercer continued discussing the revenues, noting the following:

- Miscellaneous:

- General Dynamics, the property at Ethan Allen Firing Range, has increased to pay for road maintenance.
- School Billable Expenses reduced to reflect actual cost of working with them and collecting taxes and information in the Town Report.

- Reserve Funds:

- Road Impact Fees are not being used.
- Recreation Impact Fees are reduced slightly.
- Heavy Vehicles & Equipment Fund is down because last year money was moved from there to purchase a vehicle and will not this year.
- Reappraisal Fund of \$60,000 will be used to tackle the reappraisal this year.
- Record Preservation Fund of \$20,500 will be used to cover the cost of the digital land records contract.
- Sidewalk and Paths Fund of \$68,400 represents the local match on the Jericho Center sidewalk construction.
- Buildings and Property Fund, half of this money is moved into the general budget to cover a Highway Garage fire alarm system and the other half will be used to cover a match for a recreation needs assessment study.
- Road Improvement Fund is mostly being used for gravel road improvements, which is a standard budget item.
- Capital Projects Fund is being used for the Jericho Corners scoping study for walkability and pedestrian pathways and for Riverside crossing improvements.
- Fund Balance Use of \$100,000 will be moved in into the regular budget to reduce the tax rate increase this year.

Ms. McMains discussed the Capital Budget, noting the following:

- Highway Garage Fire Alarm money will be used to install a system, which will be paid for out of reserves.
- Jericho Library Expansion, allocated \$31,500 from operating monies, which represents a possible expense. If we go forward with any aspect of a renovation there, we will need some money available to start work.
- Debt Service continues to go down.
- Highways allocate \$220,000 for asphalt roads and \$165,000 for gravel roads, using reserves and operating money. A rating list is used and we are waiting on a transportation study to prioritize the roads.
- Jericho Center Traffic Calming uses \$15,000 for a dual purpose speed table to calm traffic and provide a raised pedestrian pathway from the Green to the store.
- Bridges and Culverts will use \$50,000 of operating money to do some short-term work on the bridge below the Town Garage. Eventually this bridge will need some major work, but this will buy some time.
- Heavy Equipment and Vehicles represents ongoing payments for vehicles and equipment of \$99,660.
- Recreation Needs Assessment is to study if there are unmet needs in Town and what people would like to see in the future.
- Paths and Sidewalks:
 - Further engineering is needed for the Jericho Center to Pratt Road section. We hope to construct this year using special grants and reserves of \$382,000.
 - Lee River to Corners Scoping Study of \$30,000 is to study the feasibility of a sidewalk along Lee River Road from Lafayette to the Corners and if possible to Mountain View Road to increase walkability.
 - Vermont Route 15 Crossing will be part of the Safe Routes to School and for pedestrian safety in that area using grant and reserves for funding. There will be a pedestrian activated crossing at Dickenson Street, similar to what is at Jericho Elementary School currently. Additionally, there will be improvements to the crossing at Jolley, including a pedestrian refuge island in the middle of Route 15 for traffic calming and pedestrian safety; and an activated system to stop traffic.

Todd Fisher asked about obtaining information similar to the Town's Capital Plan from outside agencies in the future and including it in the Town's budget in order to plan the Town's finances in that scope. Ms. McMains agreed that is a reasonable idea, noting they keep revising the budgets each year. Tim Nulty also agreed, discussing with Mr. Fisher which agencies he was referring to. Mr. Fisher clarified he was referring to any outside agencies that the Town is funding.

Peter Booth asked whether the Route 15 crossing improvements would be similar to the crossing near Fanny Allen Hospital, noting that is pretty monstrous. He asked about the scope and how it would be paid for, since Route 15 is owned by the State. Todd Odit stated grant money will be used for design and construction. He explained there will be a public process to decide on the design. He said the Town received money for a scoping study and this was the preferred alternative.

Mr. Nulty stated the changes are budget to budget, noting the most recent actual expenses we have are 2014. He discussed how comparisons are made currently and how other places do comparisons. He said there is a question inside the Selectboard whether we should have actual, although the fiscal year is only half over. Mr. Nulty said another possibility would be to have a fiscal year that is a calendar year. He said generally our actual expenditures are less than budget.

Kathy Voigt-Walsh asked how money is allocated if we tend to use less than what is budgeted. Mr. Nulty said we maintain a rainy day fund, which is currently \$534,000 in the general reserve. He explained the Vermont League of Cities and Towns (VLCT) guideline is reserve of approximately 10% of the operating budget, noting our reserve is larger. He discussed how the reserve fund is used to reduce the tax burden.

Dave Schuler stated at the bottom of page 25 shows expenses were actually almost \$300,000 over budget. Ms. McMains explained that was due to the disaster and the Town was reimbursed by the Federal Emergency Management Agency (FEMA). Mr. Schuler said it is hard to determine the trend because we don't have the information for previous years. The Selectboard members discussed how disasters and FEMA reimbursements impact actual expenses.

Mr. Nulty discussed expenditures, noting the following:

- The biggest category is salaries and the Selectboard adopted a general raise policy which includes an increase based on the Consumer Price Index (CPI) increase, a longevity bonus, and a small amount for exceptional cases of extremely good performance. The policy was implemented this year, so it is the first time the longevity bonus will appear. He discussed the impact of the policy on the increase in salaries.
- A reappraisal is scheduled for this year and money has been set aside for that, which is required every five years.

Jim Carroll said he thought in previous years we identified need to do a long-term Capital Budget on line by line basis, discussing an example. He explained that having a detailed Capital Budget, we can change impact fees to any development that will impact a substandard road. He stated he doesn't see evidence of us having five to ten year item-by-item budget. Mr. Carroll said that is a lost opportunity and something that gets us into trouble because these micro-storms are becoming more frequent. Ms. McMains stated we have supporting items for the Capital Budget from FY2016 to FY2020. She said they understand his concerns. She explained various assessments and studies that are being done to help with prioritization and long-term planning.

Mr. Carroll expressed concerns about outside consultants being paid a significant amount of money without seeing the expected results. He asked whether we have a competitive bid process, noting it is great that we are getting all of this grant money; however, inappropriate scopes result in the money being spent on something that is not useful. He stated there are local people who have expertise that cannot get involved at the front of process. Mr. Carroll asked why we can't get some involvement at the consultant level with people familiar with the infrastructure and the needs of the Town. He and Mr. Odit discussed the consultant bidding process. Mr. Nulty and Mr. Carroll discussed the role of the Trails Committee and grant funding in the scoping study example mentioned.

Mr. Fisher asked about road improvements, noting the amount budgeted than the actual amount spent in FY2014. He suggested level-funding it since the frost level has gone down six to eight feet and there will likely be major road improvements needed this year. Ms. McMains explained the budget has to be done by January not knowing what February will be like, which is why we have the general fund balance to deal with these issues. She discussed how the weather impacts the budget and how the general fund balance helps to keep tax rates as level as possible. She noted that is also why there is a long-term transportation study in the works.

Mr. Fisher asked why we wouldn't keep the level of spending as high as the actual. Mr. Odit explained that the majority of the difference was the Skunk Hollow Road project which wrapped up in the spring. He explained the timing and the impact on the paving costs. Mr. Fisher stated that with the speed table mentioned, he hopes we look at tables rather than bumps, discussing the reasoning. The Selectboard members agreed that is the intention.

Mr. Appleberry expressed confusion about following the fiscal years in the budget. He asked if the Selectboard members could make references to what the actual amounts are for FY2015. Ms. McMains stated they don't have the numbers because we are only halfway through the year. Mr. Appleberry and Ms. McMains discussed approaches to presenting the budget information in the report.

Ms. McMains discussed expenditures, noting the following:

- Highways and Bridges:
 - Salaries increase of 4% because of the longevity bonus and the 2% increase.
 - Benefits went up due to increasing health care costs.
 - The Heavy Vehicles and Equipment went down \$37,000 because we bought a truck last year. We try to keep that amount level at \$110,000 and the difference of \$10,000 will be moved into reserves for future use.
 - Salt budget is increasing because we know there has been a significant increase in salt costs.
 - Bridge Improvement is decreasing by \$100,000 because there are no large projects anticipated.
 - Gas, Oil and Diesel reduced to reflect the drop in prices.
 - Culverts budget is decreasing to offset the large increase in salt costs.
 - Overall, the budget for Highways and Bridges is decreasing by \$116,000.
- Summer Recreation the only change is in the budgeting process.
- Insurances have gone up by 19% due to workers compensation and casualty insurances have increased.

Public Health and Safety:

- A new heading for rescue, fire, and police services.
- Essex Rescue, Richmond Rescue, and Police Services are staying the same.
- The UJFD amount is from a working budget, noting the actual \$324,168 instead of \$321,888.

Motion made by Todd Fisher; **seconded** by Kelly King to amend the budget to correct the UJFD amount of \$321,888 in the report to \$324,168, which increases the final budget by \$2,280 to \$3,918,653.

Mr. Barrington called the vote to correct the clerical error. **Vote: Motion approved unanimously.**

Ms. McMains introduced Mathew Champlin to discuss the UJFD budget. Mr. Champlin, new Chief of UJFD, thanked Todd Fisher for four years of dedicated service. He discussed the Fire Department's call volume, including comparisons from the prior year the impact of big storms. He stated UJFD improved public protection rating through Insurance Services Office (ISO) rating from 6.1 to 4.6, which should improve residents' homeowner's insurance premiums. Mr. Champlin stated the budget request of \$324,168 represents a 2.7% increase, noting the total budget is split 60/40 with Underhill. He discussed the budget approval process, which included a joint Selectboard meeting in which both towns Selectboards approved the budget.

Mr. Champlin discussed highlights from the budget, noting the following:

- Accounting service has been added.
- Insurance costs increased.
- Vehicle maintenance increased to reflect what has been spent.
- SCBA, air packs, are getting older and are in the Capital Budget to be replaced.
- Budget will remain relatively flat.

Lisa Rector asked about a \$55,000 discrepancy between the Town Report capital reserves balance and the balance in the 2014 audit report. Mr. Champlin stated it was an incorrect audit, noting it has been recalled by the auditors and will be corrected. Ms. Rector asked how the reserves are divided and where the extra money at the end of the year goes. Mr. Champlin responded that a Reserve Account Statement was included in the Town Report. He explained the timing of equipment purchases and transfers of extra money into reserves. He stated the biggest variable is payroll since it depends on call volume.

Dave Schuler said there has not been significant mention of the Rivers property in the reports. He said if something happens with this it could have a significant impact, asking if there is anticipated action this fiscal year. Mr. Champlin stated both the Selectboard and the Fire Department have listened to the citizens that it is the general consensus for the Fire Department and the Town to work together to find a resolution on the Rivers' property. He said negotiations are taking place, but they don't know when those will end. He stated the negotiated agreement last year was not acted on and these negotiations are in an early phase at this point. Mr. Schuler asked whether there will be a special bond vote. Ms. McMains said that is unknown at this time. She said they are trying to get the public involved in the process. Mr. Schuler, Ms. McMains, and Mr. Champlin discussed the matter further.

Ms. Rector stated there is a survey from the committee working on the Town side of the negotiations seeking input, noting the various ways to provide input. She asked how the Fire Department pays for salaries, including calls, training, and attending meetings. Mr. Champlin stated the members are paid for attending calls, meetings, and drills. He explained the meetings

are held Tuesday nights to discuss business, budgets, and plans relevant to the Fire Department, noting that if a firefighter goes to off-site for training it is not paid. Ms. Rector noted the Town doesn't pay people to attend meetings for the Town Boards or committees, asking why we are paying for the Fire Department to attend meetings. She noted she feels it is appropriate to pay for training and responding to calls. Ms. Mercer thanked Ms. Rector for expressing her concern. Ms. McMains said the Town doesn't micromanage their budget. Mr. Booth asked if there is some way to give the citizens a sense of the potential outcomes of negotiations. Ms. McMains said they know everyone is interested, which is why there have been several public meetings during the Selectboard meetings where they publicly talked about where to go from here. She said the intent is to get as much public direction as possible. She said there have been no negotiations, just public input about how to proceed.

Olaf Verdonk said this discussion is important and has serious budget implications. He applauded the work of the Fire Department. He asked if the total budget \$450,000. Mr. Champlin responded it is \$544,000. Mr. Verdonk said he brought up last year that UJFD budget is more than double another department's budget and asked the Selectboard to look at that. He said the other department has to do all the same things and have roughly the same number of calls for half the money. Mr. Champlin said he believes the difference is that the other department is a municipal fire department, so the Town budget likely carries insurance, etc., not in the fire department's budget. He said our Town breaks it out, noting he has not looked at their budget, but there is a significant difference with municipal departments.

Ms. Rector said she raised questions before the Selectboard a year and half ago providing information on the comparison of costs. She said she asked the Selectboard to form a group of citizens to evaluate the cost effectiveness of the current fire services and none of her questions were ever answered. She made a motion for the Selectboard to form a Town committee to analyze whether it is cost effective to continue with a private corporation running our Fire Department. Mr. Barrington explained a motion cannot be introduced at this point because there is a motion on the floor.

Ms. Rector thanked the Fire Department for providing information on the Rivers Land Budget. She said she sees direct costs, but no billing for labor; yet she has stacks of memos indicating that the full-time firefighter and volunteers have attended many meetings. She asked if taxpayer money is paying for attendance at those meetings. Mr. Champlin said people are not paid to attend those meetings. Ms. Rector asked about Harry. Mr. Champlin clarified that Harry receives his salary that taxpayers are funding.

Ms. Mercer continued discussion of expenditures, noting the following:

- Building and Property:
 - Castle and Lowery Cemeteries, the Cemetery Commission has asked for money to address some of the Cemetery needs. The Cemetery on Route 15 includes headstone repair and a scoping study to tell us where people are located.
 - Maintenance and Repair of Town Facilities includes \$10,000 for the Highway Garage fire alarm; money for improvements to the Town Library; and a recreation needs assessment.

Ed Dubois addressed sidewalk construction, stating this item is \$264,500, which is more than the total fiscal year change for 2016. He suggested that if you chose not to spend the money on sidewalks the budget could be kept close to the cost of living increase. Ms. Mercer stated the money being spent on the sidewalk is not coming out of the General Fund. She said our great staff apply and often receive money from State, RPC, and others to work on these really important, non-motorized pathways. Mr. Dubois and Mr. Odit discussed the portion paid by the Town and how the outside funding works.

Ms. Mercer said it is for the taxpayers to decide. She said they believe the money is well-spent and well-acquired; noting she hopes the citizens will support it. Kelly King stated she approached the Selectboard about the issue of sidewalks and paths in 1974. She said at that time there was still a chance to preserve the path from Lafayette Drive to the Elementary School. She discussed the importance of the planning and reserving the space. Ms. King stated this is not something new, it has been put off for a long time. She said we didn't get a chance to use those paths to get around safely on foot, but she wants her grandchildren to be able to get where they are going safely on foot.

Frank Popeleski said we are talking a lot about sidewalks here today. He asked if the Selectboard understands that people on fixed incomes are having a hard time keeping up with their property taxes. Ms. McMains said they understand that, noting the handout of questions includes a graph that the Selectboard has tried very hard to provide these services while maintaining an almost stable tax rate. She said the school taxes, which they have no control over, are increasing. She stated sidewalks are a safety issue, noting the multimodal pathway from Jericho Center to the school has been in process for years.

Noah King stated he walks to work every day on Route 15 and it would be nice to have sidewalks so that he wouldn't get run off the road. Mr. Carroll discussed pedestrian safety, noting the benefits of walking places instead of driving. He stated he has been waiting forty years to get from Jericho Center to the high school safely without a car. He said the grants neutralize the costs. Mr. Carroll noted there is a lot of income sensitivity for property taxes in this state. He said he hopes we could have a dialogue that focuses on the issues, noting a few of those issues.

Ms. Mercer continued discussion of expenditures, noting the following:

- Mandated Appropriations are those that the Town has no control over those amounts.
- Non-mandated Appropriations:
 - Agencies we see as valuable for the citizens of Jericho and we support.
 - Please provide any opinions on these agencies to the Selectboard.
 - Increased the Jericho Foodshelf contribution because the Selectboard believes that they do a good job for families in need who are our neighbors.

Mr. Nulty discussed contingency and transfers of reserve funds, noting the following:

- The Contingency Fund stands at \$534,000, which is 38% above the recommended level from VLCT. Past experience indicates this is enough to weather emergencies.
- Transfers to Reserve Funds:

- Heavy Vehicles & Equipment Fund spent less, so we will be using the difference to rebuild the fund.
- Record Preservation Fund decreased due to progress in mandated preservation.
- Reappraisal Fund will be used to have a reappraisal this year, which is mandated.

Matt Thomson noted the budget is now out of balance due to the clerical error, asking how it should be adjusted. Mr. Nulty responded transfers to reserve funds will be reduced, rather than raising taxes.

Mr. Booth said in looking at the minutes from last year, the conversation about the Fire Department budget is almost identical, noting some of the points made. He stated it is unacceptable having the same conversation.

Motion made by Peter Booth; seconded by Lisa Rector; to add \$1,200 to the budget to support paying five people \$10 per hour for a two hour meeting once a month to look at the viability of a municipally-based fire department; and to reconcile the discrepancy between our budget and other budgets of similarly sized fire departments in our area.

Elizabeth Bernstein said it sounds like there is some overlap between the motion made and the motion recommended for other business. She said she likes the idea of taking it out of the budget and requiring the committee to meet. She suggested a friendly amendment that if it requires more time, then the committee continues to meet on a volunteer basis and to make recommendations to the Selectboard. Mr. Booth and Ms. Rector agreed to the amendments.

Mr. Champlin asked whether paying these people would result in them being Town employees, requiring insurance, W2s, etc.; noting that would be more than \$1,200 after taxes. Ms. Mercer and Mr. Odit discussed how they could be paid, similar to other positions that receive stipends in the Town. Ms. Rector recommended that the funding comes out of the rainy day reserve fund. Terry Hook spoke against the motion, noting he understands the frustration. He stated money isn't the way to make something happen. He said he would strongly support a motion in other business to try to address these questions. Peter Anderson stated there is a difference between a municipal fire department and a volunteer fire department shared by two towns. He asked how you could make a municipal fire department in Jericho. Ms. Mercer responded that would be the purpose of the committee. Heidi Klein echoed Mr. Hook's comments, stating it is an important issue, but it is wrong mechanism in the budget. She said she would support a committee to be heard by the Selectboard.

Mr. Verdonk said the Fire Department volunteers get paid \$10 an hour to attend meetings. He expressed confusion about the municipal versus private entity. He asked how it is that the Fire Department is a private entity and they aren't paying property taxes. Mr. Nulty clarified they are a private non-profit. Ms. McMains further clarified that in terms of property taxes, the fire station in Jericho Center has tax abatement on it which is voted on by the taxpayers in five year increments. She stated the Rivers' property is also under tax stabilization agreement where the taxes are reduced because the land is open.

Ms. King also spoke against the amendment, saying she understands and agrees with the sentiment. She said they are a very good Fire Department and she appreciates what they do. She discussed the importance of understanding how it works, saying she doesn't think it needs to be adversarial. Ms. King said we know people are working hard and people who are complaining are doing so out of concern for the Town.

Ms. Rector echoed Mr. Hook's sentiment, saying she doesn't think the committee needs to be paid. She said she spent a lot of time trying to dissect the budgets and there were questions she couldn't answer without expert help. She suggested an amendment to the motion that the committee not be paid, but \$1,200 be allocated for experts to understand the information. Mr. Booth agreed to the amendment.

Motion by Peter Booth; **seconded** by Lisa Rector; to increase the budget by up to \$1,200 to support a committee of five members charged with looking at a municipal fire department; and understanding the difference between the current Fire Department budget and those of similar towns in the area; and making recommendations to the Selectboard.

Motion made by Matt Thomson to call the question; **seconded** by Barry King.

Vote: Motion approved: 100 for; 34 opposed; and 6 abstained.

Mr. Barrington called a vote on the amendment to the Town budget.

Vote: Motion approved: 85 for; 24 opposed; and 8 abstained.

Todd Fisher asked whether the difference in the budget of \$3,480 would come out of reserve funds. Mr. Nulty stated that is what they will do, noting they will not increase taxes if they can possibly avoid it.

Mr. Barrington called a vote on Article I. **Vote: Motion approved virtually unanimously.**

ARTICLE II: Shall the Town collect its taxes in equal installments due in the Town Offices on September 15, 2015, and March 15, 2016, with postmarks acceptable?

ARTICLE III: Shall the town authorize the Selectboard to borrow money for the temporary needs of the Town?

ARTICLE IV: Shall the Town Collect its taxes by its Treasurer in accordance with 32 VSA Section 4791?

Mr. Barrington asked to combine Articles II, III and VI. Ms. Mercer objected.

Mr. Barrington read Article II. **Motion** made by Kelly King; **seconded** by Evergreen Herb.

Ms. Mercer said the Selectboard would like to explain this is a change to collecting taxes three times annually, not in equal time periods. She explained the primarily change will be more in

line with other towns and bringing symmetry for collecting taxes for all the schools in Town. She then explained the timing, noting the Town would like to collect taxes every six months.

Mr. Lindholm objected to this change. He said three times a year is a more modest amount to pay. He said with a fixed retirement income it is easier to budget than twice a year, noting that taxes always seem to go up after reappraisals and it becomes harder and harder. Mr. Lindholm stated he would like it to stay at three times a year, noting the dates could be changed if it is a matter of budgeting. John Neill agreed with Mr. Lindholm, saying some people not good at budgeting and going from three to two could be detrimental.

Mr. Nulty clarified what the process would be if they amended it to be three times a year, but not the current collection dates. He asked if the Selectboard could be given discretion to decide on three suitable, convenient, equal dates.

Kathryn Stevens spoke in favor of the proposed changes, acknowledging the reasons for doing so. Ms. King also spoke in favor of twice a year. Mr. Booth asked if a change is made, would it be publicized. The Selectboard members responded yes. Ms. Mercer explained how the change would be communicated.

Mr. Dubois asked for an explanation of the Underhill ID taxes timing. Ms. McMains and Mr. Dubois discussed the current timing and the impact of the change. Ms. McMains noted this change would put everyone on the same schedule. She discussed the rationale, noting she understands why people feel differently. Kris Hoffman asked about any savings to the Town associated with the change. Mr. Odit said there would be some savings, noting other benefits associated with the proposed change. Mr. Thomson asked about the timing and whether the payments would be equal amounts. Mr. Odit responded the two payments would be equal. He and Mr. Thomson discussed an example of how the change would impact tax bills.

Mr. Barrington called a vote on Article II. **Vote: Motion approved virtually unanimously.**

Mr. Barrington asked to combine Articles III and VI. No objection.

Motion made by Barry King; **seconded** by Anne Benardo.

Mr. Barrington called a vote on Articles III and VI. **Vote: Motion approved without dissent.**

ARTICLE V: To hear the reports of the Town Officers.

Mr. Barrington presented the written reports in the Town Report and stated this is the time to make comments regarding any of the reports. Jessica Alexander, Town Clerk, said she wanted to highlight two points in the Town Clerk report. She said the first is vital records, noting that we continue to print births and deaths in the report, which was overwhelming supported in 2004. She stated those pages are removed from electronic distribution, including the website. Ms. Alexander asked whether to keep printing the detailed information, noting the Department of Health recommends not printing the detail due to identity theft and safety concerns.

Ms. Klein asked the community to consider about having these open records on vital statistics. She said she works at the Health Department and discussed information that is shared and how

the information can be used. She stated this puts us and our children at risk. Ms. Klein stated we should think seriously about having this information publicly available. Mr. Barrington noted a concern has been raised about the report, but it is not a basis to reject it. Mr. Nulty and Ms. Alexander discussed how a decision should be made on whether or not to publish the detailed information in the report. Mr. Nulty asked for a sense of the meeting.

Mr. Barrington stated the sense of the meeting is to move in the direction of removing the detail from the report.

Ms. Alexander stated dog registration is being done differently, explaining the incentive is to have the rabies vaccination on file with the Town and up-to-date to register dogs with no fee until April 1st. She noted there is a list of dogs left to register and the expiration date of the rabies information on file in the lobby. She added that new dogs are welcome to register under this incentive by April 1st.

The reports of the Town Officers stand, as is, without comment.

Mr. Barrington called a vote on Article V. **Vote: Motion approved unanimously.**

ARTICLE VI: Other Town business thought proper when met.

Tracie Wright addressed the chair facing the audience with a sign reading “EEC”. She stated the high school is producing this, effective, engaged, citizens. She gave a shout out to the Mt. Mansfield Union High School girls’ ice hockey team, noting they will be at Gutterson tonight for their first ever Division II championship.

Mr. Champlin clarified the tax stabilization mentioned earlier is available to everyone. Ms. McMains agreed, noting the question was specific to the Rivers’ property. She discussed the Town and State Current Use Programs. Mr. Champlin, on behalf of the Fire Department, said they have provided the citizens with a very detailed budget and have worked closely with the Selectboards, including holding joint meetings. He stated he has never had a citizen ask them a specific question. He said questions have been asked of the Selectboard and in general ways, but the best way to understand where they spend their money is to ask. Mr. Champlin said anyone can arrange a meeting and they will be happy to explain it. He discussed their willingness to answer questions and conduct comparisons. He also discussed the various work and volunteering that he does.

Mr. Champlin welcomed the committee analysis and comparison, saying he would like to put the debate to bed. He thanked everyone for the commendation of the Fire Department and firefighters. He said it is difficult for people who volunteer with such passion, volunteering at all hours. He stated it is illegal for them not to respond to 9-1-1 call and it is illegal for the Town of Jericho to not have a fire department. Mr. Champlin stated they believe the coverage; the firefighters; the quality of equipment and people is exceptional. He noted Jericho is sharing the cost with Underhill and in order to get the same level of service for Jericho alone you will pay more.

Mr. Lindholm stated he is the Town representative to the Chittenden Solid Waste District (CSWD). He discussed some items coming up, noting the following:

- Act 148 will require that all recycle material be out of trash and in the blue bins, noting pamphlets have been distributed.
- Implications to the haulers if recycling is found in a load of trash.
- Requirement for public areas, like the Harvest Market, to have a separate bin for recycling; noting CSWD has grant program where these organizations can by a large container at reduced prices.
- In 2020 organics, real food waste and leaf waste, will not be able to go into trash, so there will be a third container for those materials.

Mr. Verdonk responded to the Fire Department Chief saying he had asked the question twice about a comparison to Hinesburg. Mr. Champlin stated both times were in a public meeting. Mr. Verdonk said he feels he hasn't gotten a good answer, which is why the citizens voted for a committee. He stated he doesn't doubt the preparation or the commitment of the firefighters at all.

Lynn Robbins thanked Mr. Odit and the Selectboard for all of the information shared through Front Porch Forum about meetings and activities.

Ed Stygles stated the Town might save a lot of money if they got their gravel in Town instead of going to Hinesburg. Ms. McMains noted it depends on the type of gravel.

Robert Groton addressed the committee to be established, expressing concern that the committee is going to do whatever it will do with the exclusion of Underhill. He stated that anything we do should include input from Town of Underhill because they contribute 40% and it is wrong to enter into a study on our own.

Ms. Mercer said there will be another committee opportunity, noting the need for a recreation committee. She discussed the reasoning. She stated more information will be forthcoming as we form that committee.

Motion made by Paul Gross; **seconded** by Kelly King to adjourn Town Meeting. David Barrington adjourned the meeting at approximately 12:23 p.m.

Respectfully Submitted,
Amy Richardson

Approved and Attested:

2
3 **Selectboard Meeting**
4 **March 5, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Kim Mercer, Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Michael Charter, Mike Finn, Mike
10 Remington, Jason Cheney, Mike Kramer, Amy Morse, Stuart Alexander, Leslie Nulty, Jeff York

11
12 The public hearing was called to order by Ms. Mercer at 7:04 p.m.

13
14 **1. Public Comment.**

15 There was none. Ms. Mercer modified agenda to include the annual Selectboard reorganization.

16
17 **2. Selectboard Reorganization.**

18 Ms. McMains said the Chair rotation would be as follows:

- 19 • Ms. McMains - this meeting through May;
20 • Mr. Nulty - June through August;
21 • Ms. Mercer- September through November; and
22 • Ms. McMains - December through Town Meeting.

23
24 Ms. McMains took over as Chair of the meeting.

25
26 **3. Committee Interviews.**

27 Trails Committee

28 Mr. Finn discussed how long he has lived in Jericho and his use of trails in Town. He also discussed his interest in
29 the committee, noting they asked him to join. The Selectboard members and Mr. Finn discussed the opportunity
30 further. The Selectboard thanked Mr. Finn for coming in to speak with them.

31
32 Mr. Nulty arrived at 7:10 p.m.

33
34 Planning Commission

35 Ms. McMains stated the Selectboard has a set of questions to ask those who are interested in serving on the
36 Planning Commission (PC). The Selectboard members asked Ms. Bresee questions. Ms. Bresee responded to
37 those questions, discussing: her motivation; her vision for the Town; her background; her interests; and her
38 ability to handle conflict. The Selectboard thanked Ms. Bresee for her interest in serving on the PC.

39
40 The Selectboard members asked Mr. Cheney questions. Mr. Cheney responded to those questions, discussing:
41 his motivation; his perspective; his vision for the Town; his background; the challenges facing the Town; his
42 ability to handle conflict; and his availability for meeting attendance. The Selectboard thanked Mr. Cheney for
43 his interest in serving on the PC.

44
45 Development Review Board

46 The Selectboard members asked Mr. York questions. Mr. York responded to those questions, discussing: his
47 interest in the Development Review Board (DRB); and his professional background. The Selectboard thanked Mr.
48 York for his interest in serving on the DRB.

50 Mobbs Committee

51 Mr. Remington explained his interest in serving on the committee, noting his and his family's interest in outdoor
52 activities. He said he is interested in helping and giving back to the community. The Selectboard thanked Mr.
53 Remington for his interest in serving on the committee and said the Town is fortunate to have so many
54 volunteers in the community.

55
56 **4. Discuss Participating in DRB Hearing on Jericho Country Market Proposal.**

57 Mr. Odit said this was on the agenda a few months ago and a Selectboard member attended the hearing. He said
58 they were provided with preliminary decision and had some discussions. He stated the next hearing will be held
59 next Thursday. The Selectboard members discussed how to proceed.

60
61 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard agreed to participate in the hearing**
62 **process.** The motion passed 3-0.

63
64 **5. Appointments to Various Committees.**

65 The Selectboard and Mr. Odit discussed how to approach the committee appointments.

66
67 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard made the following re-appointments:**

- 68 • **Ed Stygles, Animal Control, for a one year term;**
- 69 • **Paul Luciano, Emergency Management Coordinator for a one year term;**
- 70 • **Louise Rosales, Service Officer for a one year term;**
- 71 • **Don Tobi, Tree Warden for a one year term;**
- 72 • **Lori Dykema, P. Andrew Levi, and Sandra Costes, Listers for one year terms;**
- 73 • **Tom Baribault, Mary Neighbours, Laura Vallett, and Liz Thompson, Conservation Commission for three**
74 **year terms;**
- 75 • **Joe Flynn and Wayne Hendee, Development Review Board for three year terms;**
- 76 • **Matt Zambarano and Samantha Dunn, Planning Commission for three year terms;**
- 77 • **Pam Gillis, Mobbs Committee for a three year term;**
- 78 • **Steven Schwartz, and John Abbott, Trails Committee for three year terms; and**
- 79 • **Jim Carroll, Trails Committee alternate for a one year term.**

80 The motion passed 3-0.

81
82 **6. Appoint Members to Town Rivers' Property Negotiating Committee.**

83 Ms. McMains said prior to appointing members to the Town Rivers' Property Negotiating Committee she would
84 like to address an e-mail Mr. Nulty sent with some serious concerns about the viability of the committee and the
85 survey she sent out. She discussed the timeline of meetings, emails, and discussions held in relation to the
86 committee. She said based on serving as defacto lead, she took Mr. Nulty's place on the committee. Ms.
87 McMains said that since Jen Murray had also left, that meant that Todd Odit and Don Foote were the only
88 original members remaining. She stated she asked Curt Carter and Bob Mulcahy to join, since they had already
89 been approved by the Selectboard to participate in the Rivers' property negotiations in the minutes of March 18,
90 2014. She said Lisa Rector is the only new member to be discussed during our annual committee appointments
91 tonight, as there were no negotiations and the purpose was to strategize how to move forward and gather as
92 much information from the public to proceed, she called it the Strategic Planning Committee.

93
94 Mr. Nulty said there is the impression that a new committee, called the Strategic Planning Committee, has been
95 formed; clarifying that is incorrect. Ms. McMains stated it is a new name to the old committee, the committee
96 has not changed. She discussed a recent meeting of the group, noting that a survey at Town Meeting seemed
97 the most efficient method to find out the wishes of the public. She said the open meeting laws don't strictly
98 apply since only one Selectboard member is participating. She discussed how the committee worked prior to her

99 involvement, including what decisions were made by the full Selectboard. Ms. McMains said, moving forward,
100 she intended to have Ms. Rector appointed tonight because we decided that a member of the public would be
101 involved. She said Monday's meeting is intended to be informational and each meeting should have a posted
102 agenda, with draft minutes circulated to both Boards and vetted before being posted, noting the meetings will
103 also be audio recorded. She discussed the committee expectations further.
104

105 Ms. McMains addressed Mr. Nulty's concerns about the survey, saying there has been a good response. She
106 stated the committee intends to present the information at a listening session at the Community Center. She
107 discussed the benefits of sharing the information and the thanks the Selectboard is receiving for asking for input.
108 Ms. McMains proposed that the negotiating committee be composed of Mr. Mulcahy, Ms. Rector, Mr. Odit and
109 herself; noting the Strategic Planning Committee would include Mr. Foote and Mr. Carter, along with those
110 members.
111

112 Mr. Nulty stated the impression is that a completely new committee has been created, which you dispelled. He
113 clarified there is no new committee, simply the negotiating committee renamed. He said the impression is now
114 corrected on the record. Mr. Nulty stated that with that committee, as well as all committees, nobody on the
115 Selectboard has the power to unilaterally appoint new people. Ms. McMains agreed, saying Lisa has not been
116 appointed. Mr. Nulty stated those are two important points that were not clear to the public or him. He clarified
117 that there is no new committee and nobody has yet been appointed. Ms. McMains agreed.
118

119 Mr. Nulty said he thinks it is improper to initiate a public survey without a Selectboard discussion and without a
120 Selectboard decision. He said he has concerns about Survey Monkey surveys, discussing a couple of them. He
121 stated a discussion of this sort should take place by the Selectboard prior to initiating such a survey. Mr. Nulty
122 said the survey should not have occurred without a discussion and a vote, saying he feels that was improper. He
123 noted that doesn't mean it should not have been done had Ms. McMains done it under her personal name. Ms.
124 Mercer stated it was done under her name. The Selectboard members discussed how the survey was initiated.
125

126 Ms. McMains stated the survey came out of the Strategic Planning Committee. Mr. Nulty discussed with Ms.
127 McMains who is on the committee and when the appointments were made. Ms. McMains stated the
128 appointments are in the minutes. She discussed further the rationale for initiating the survey and the
129 importance of obtaining public input. Mr. Nulty stated his principle concerns have been answered.
130

131 Ms. McMains said in order to differentiate the process as new we should appoint everyone. She stated people
132 were concerned about Ms. Rector's credentials. She addressed those concerns by noting the following points:

- 133 • She has 20 years experience negotiating many federal, regional, and state agreements;
- 134 • She is a Senior Project Manager in a not-for-profit organization with a multi-million dollar portfolio;
- 135 • She manages over \$3 million in contracts;
- 136 • She has significant experience with not-for-profit management, budgeting, and oversight;
- 137 • She knows a fair amount about the Fire Department's budget and environmental issues surrounding the
138 property;
- 139

140 Ms. McMains said during the February 5th meeting we said we should have one to two public representatives on
141 the committee going forward. She discussed why Ms. Rector is a good candidate. She stated we want
142 something people can support.
143

144 **7. Other Business.**

145 Ms. Mercer asked about the new committee. Mr. Odit agreed and suggested following up on Mr. Carroll's
146 comment at Town Meeting about a possible Capital Budget Committee, noting the process could be improved.
147 Mr. Nulty clarified that we have a budget, but not the criteria that explains and guides it. Mr. Odit said we have a
148 lot of information, but it is not all pulled together in one location. Ms. McMains stated qualified volunteers

149 would save staff time. The Selectboard and Mr. Odit discussed the matter further. Mr. Odit stated he will put the
150 items on the next agenda.
151

152 **8. Approve Minutes of 2/19/2015.**

153 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the **Selectboard approved minutes from 2/19/2015 as**
154 **amended.** The motion passed 3-0.
155

156 **9. Approve Warrants 3/6/2015 & 3/9/2015.**

157 The Selectboard members present signed the warrants.
158

159 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the **Selectboard entered Executive Session to discuss**
160 **personnel and real estate at 7:53 p.m.** The motion passed 3-0.
161

162 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the **Selectboard exited Executive Session at 8:34 p.m.** The
163 motion passed 3-0.
164

165 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard agreed to not renew a land lease to
166 Comcast for equipment at 510 Browns Trace which expires on June 30, 2015. The motion passed 3-0.
167

168 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard renamed the existing Rivers Land
169 Negotiating Committee to the Rivers Land Committee which includes a subcommittee for the purpose of
170 negotiating with the UJFD Rivers Land Negotiating Committee. The motion passed 3-0.
171

172 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Rivers Land Committee will meet with the UJFD
173 RLNG on March 9, to share information and to discuss how to proceed, and the Rivers Land Committee will
174 report back to the Selectboard. The motion passed 3-0.
175

176 On a **motion** by Mr. Nulty, seconded by Ms. McMains, the Selectboard named Curt Carter, Bob Mulcahy, Lisa
177 Rector and Catherine McMains as members of the Rivers Land Committee, with Todd Odit providing staff
178 support. The negotiating subcommittee will consist of Catherine McMains and Bob Mulchay, with Todd Odit
179 providing staff support. The motion passed 3-0.
180

181 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the **Selectboard adjourned at 8:34 p.m.** The motion
182 passed 3-0.
183

184 Respectfully Submitted,
185 Amy Richardson

2
3 **Selectboard Meeting**
4 **March 19, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Kim Mercer, Tim Nulty
8

9 **Others present:** Todd Odit (Town Administrator), Jessica Alexander (Town Clerk), Tom Joslin, Mike Kramer, Tim
10 Clark, Livy Strong, Carol Smith, Andrew Stevens, Phyl Newbeck, Susan Bresee, Mathew Champlin, Loni Morse,
11 Stuart Alexander, Lisa Rector, Don Foote
12

13 The public hearing was called to order by Ms. McMains at 7:00 p.m.
14

15 **1. Public Hearing: Proposed Amendments to Land Use and Development Regulations (Including Riverside**
16 **Character Based Code).**

17 Mr. Alexander asked whether this was the second hearing on this matter and whether it was rewarned due to a
18 change. Ms. McMains stated it was rewarned because they added an interim by-law for the Commercial District.
19 She and Mr. Alexander discussed further what has changed since the previous hearing. Mr. Alexander asked
20 whether drive thrus are limited by the code. Ms. McMains stated that was changed, saying the Selectboard went
21 forward with the wishes of the Planning Commission (PC) to not place limitations on what could be. Mr.
22 Alexander reminded the Selectboard of their policy on idling, the adverse impact on walkability, and the adverse
23 impact of fuel sales. He urged the Selectboard to strike drive thrus from the code. Ms. McMains said she hears
24 what he is saying.
25

26 Ms. McMains closed the public hearing and called the Selectboard meeting to order at 7:04 p.m.
27

28 **2. Public Comment.**

29 Mr. Joslin said he submitted a written request to be appointed to the Fire Study Committee. Ms. McMains
30 thanked him for his interest.
31

32 **3. Jericho Underhill Park District Board Member Interview – Carol Smith.**

33 The Selectboard discussed the recommendation received and thanked Ms. Smith for her interest.
34

35 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard appointed Carol Smith to the Jericho**
36 **Underhill Park District Board.** The motion passed 3-0.
37

38 **4. Cost Presentation by Underhill-Jericho Fire Department (UJFD).**

39 Mr. Champlin, Chief of the UJFD, said they prepared this presentation after the discussion at Town Meeting
40 requesting a comparison to the Hinesburg Fire Department. He discussed the comparison, noting the following:

- 41 • What the Town has for people, structures, commercial businesses, and roads make a difference in how much
42 the fire department will cost.
- 43 • Hinesburg is similar to Jericho in size, population, and Grand List.
- 44 • Jericho has more road miles than Hinesburg.
- 45 • Fire departments are somewhat similar to highway departments with buildings, equipment, and tools.
- 46 • Difference of 100 in the number of houses.
- 47 • Funds raised through taxes for the two Towns, noting Hinesburg has a police department also.
- 48 • The sources of the information.
49

Mr. Champlin discussed some information about the fire departments, noting the following:

- Performance:

- Hinesburg was re-rated in 2011 earning a 6/9.
- UJFD was re-rated in 2013 earning a 4/6.
- The first number relates to being five miles of a fire station and 1,000' of a fire hydrant.
- The second number relates to being within five miles of a fire station, but are more than 1,000' from a fire hydrant.

Mr. Nulty clarified that a smaller number is better than a higher number. Mr. Champlin agreed. Mr. Nulty clarified the total scale is ten. Mr. Champlin agreed, saying a ten is no recognized fire protection and one being right on top of it. He discussed the incremental cost versus the benefit of getting a one versus a two. He noted that prior to the recent re-rating UJFD was a 6/9.

Mr. Champlin continued the presentation, noting the following:

- Area covered by hydrants and fire departments in each town.
- Number of fire department members and population of each town.

Mr. Champlin stated one of the benefits of sharing UJFD with Underhill is the two towns share the cost, but if there is a call in Jericho the full department is available. Mr. Nulty clarified UJFD has 33 people covering 8,000 people and around 120 miles; Hinesburg has 26 members covering less. He asked why UJFD looks to be so much more efficient. Mr. Champlin responded that it depends on how we are laid out and how we travel.

Mr. Champlin continued the presentation, noting the following:

- UJFD has two fire stations while Hinesburg has a main fire station and a garage across the street, discussing the differences, the rationale, and the impact on the performance rating.
- The significant difference the rating has on a business property.
- UJFD has three engines, two tankers, one heavy rescue truck, one squad truck, one brush truck, and a wild land gator.
- Hinesburg has two engines, one tanker, one heavy rescue truck, one squad truck, and one brush truck.
- Hinesburg will be replacing an old engine and the heavy rescue truck with a rescue pumper, discussing the differences in the age, the cost, and the condition of equipment.
- UJFD responded to 213 fire related calls and 158 emergency medical service (EMS) calls; Hinesburg responded to 170 fire related calls and 314 EMS calls, noting the difference in EMS response.

Mr. Nulty clarified that it is difficult to get a comparable EMS call number. Mr. Champlin agreed, noting the various agencies involved. Mr. Nulty suggested in order to get a true comparison St. George needs to be added to Hinesburg and Underhill to UJFD. Mr. Champlin discussed the difficulty in the comparisons, noting that would make UJFD much bigger in terms of coverage. Ms. Bresee asked about the fire call number reported in the Town Report. Mr. Champlin discussed the difference in the number reported in the Town Report and the number discussed in this presentation. Those present discussed the matter further. Mr. Champlin responded to a question about why Hinesburg has more calls per capita than UJFD, discussing the amount of education and outreach UJFD provides to the community. Ms. Bresee asked how calls are received and differentiated. Mr. Champlin clarified how calls are received and responded to by UJFD.

Mr. Champlin continued with the cost comparisons, noting the costs are Jericho's not the full department. He discussed the following:

- Both departments have paid on-call staff.
- UJFD has two full-time positions and Hinesburg has none, covering their daytime EMS with their police department.

- 99 • UJFD equipment costs are higher due to more staff.
100 • UJFD has very low dispatch cost compared to the rest of Chittenden County, discussing how it works.
101 • Training, insurance, and vehicle maintenance, noting the impact on call response.
102

103 Ms. Rector said the figures for salaries and benefits in the presentation do not agree with the figures in the
104 budget. Mr. Champlin clarified that the presentation is Jericho's portion of the costs. Ms. Rector clarified that is
105 being compared to the full Hinesburg budget. Mr. Champlin agreed, noting the similarities between the two. He
106 continued discussing the costs, including: utilities and fuel. He said Hinesburg bonds for their capital
107 expenditures. Mr. Champlin said accounting, auditing, and legal expenses are not shown in the Hinesburg
108 budget, noting that doesn't mean they don't have them. He said last year Hinesburg became a paid on-call
109 department, like UJFD, due to issues with attracting and maintaining membership. He stated they have already
110 expended the budgeted amount and have the rest of the year, guessing they will be closer to \$73,000; UJFD has
111 budgeted \$77,000, though it should be less.
112

113 Mr. Nulty asked about the fire department doing EMS. Mr. Champlin explained how EMS is handled in
114 Hinesburg. He discussed the daytime coverage and response. Mr. Nulty asked about the cost of having the
115 police department covering EMS during the day. Mr. Champlin said he doesn't know, but Essex Rescue might be
116 better equipped to answer the question. Ms. Rector clarified that UJFD receives income from Essex Rescue. Mr.
117 Champlin agreed, discussing the income and what expenses it covers. Ms. Rector asked whether that is included
118 in this cost, since they are also paid by Jericho taxpayers. Those present discussed how the Essex Rescue piece
119 affects the UJFD budget and the Jericho cost.
120

121 Mr. Champlin continued the presentation, noting the following:

- 122 • Impact of training on the ISO rating.
123 • UJFD uses in-house staff to conduct training.
124 • Hinesburg hires outside people to conduct training.
125

126 Mr. Odit clarified the volunteer pay includes training and call response. Mr. Champlin agreed. Those present
127 discussed the cost and quality of training. Mr. Champlin stated workers compensation insurance is not included
128 in Hinesburg's fire department budget, it is covered by the Town. Those present discussed the impact of workers
129 compensation insurance costs. Mr. Champlin discussed how Hinesburg bonds for capital expenditures and how
130 the cost is shown in their budget as compared to UJFD capital expenditures. He noted the approach is similar to
131 the Town of Jericho's approach and the benefits of doing so.
132

133 Mr. Champlin reiterated the accounting, auditing, and legal expenses are not included in Hinesburg's fire
134 department budget. Mr. Nulty discussed the impact on the comparison with Mr. Champlin, including possible
135 efficiencies. Mr. Champlin discussed impending changes to the Hinesburg EMS coverage and impact to future
136 costs. He discussed a comparison of the costs between the two fire departments, with adjustments for
137 differences. He noted Hinesburg is going to be experiencing changes and is using UJFD as a model.
138

139 Mr. Champlin stated there is additional detailed information supporting this presentation they would like to
140 share with the new committee to help them get started. He discussed the challenges in comparing different
141 departments and budgets. Ms. Rector said she is still puzzled that the costs are being compared with the 60/40
142 split, but the volunteers are not being reduced. Mr. Champlin said the full department is available to respond to
143 the calls and that is what Jericho pays for 33 people. Mr. Nulty discussed the vast difference in efficiency
144 between the two fire departments. Those present discussed the matter further.
145

146 The Selectboard thanked Mr. Champlin for preparing and sharing the information.
147

148 **5. Follow Up on Town Meeting Vote for Fire Department Committee.**
 149 Mr. Odit asked the Selectboard when they would like to move forward with this. He stated some people have
 150 already expressed interest, suggesting the opportunity should be advertised. Ms. McMains said we should reach
 151 out to Underhill to see if they would like to participate. Mr. Odit and the Selectboard discussed timing of
 152 interviewing potential committee members and advertising.
 153
 154 Mr. Stevens asked the Selectboard to consider choosing people who aren't already on one side or another. The
 155 Selectboard members agreed that is important. The members and Mr. Odit discussed how to include Underhill.
 156 Ms. Rector clarified the intent of the committee, noting this presentation was very informative. She said it is not
 157 just a question of how our costs compare, but whether the structure we have still fit. The Selectboard and Mr.
 158 Odit agreed that is the charge. Ms. Mercer read the motion from Town Meeting to establish the committee.
 159 Those present discussed the matter further.
 160
 161 **6. Follow Up on Town Meeting Discussion of Capital Budgeting.**
 162 Mr. Odit said this is in response to Mr. Carroll's comments about capital budgeting. He said there is room for
 163 improvement, noting he reached out to Mr. Carroll to discuss the matter further. He noted the consultant
 164 comment was separate, but is related to budgeting as well. The Selectboard and Mr. Odit discussed the matter
 165 further, including the difference between qualifications for serving on a committee or serving as a consultant.
 166 Ms. McMains suggested following up with Mr. Carroll to ensure we know what he is looking for before moving
 167 forward. The Selectboard and Mr. Odit discussed the matter further.
 168
 169 **7. Adopt Amendments to Land Use & Development Regulations (Including Riverside Character Based Code).**
 170 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard adopted the amendments to the Land Use**
 171 **and Development Regulations, including the Riverside Character Based Code.** The motion passed 3-0.
 172
 173 **8. Approve Contract for Design and Engineering Services for Jericho STP BP14(2).**
 174 Mr. Odit said this is for the crossing at Jolley's on Route 15. He discussed the history, including grants awarded.
 175 He stated there were three proposals that were ranked and evaluated for cost. He stated the recommended
 176 proposal was for Lamoureux & Dickinson, who were the most qualified and the lowest cost. Mr. Odit said the
 177 grant of \$260,000, including a 10% match, will cover design, construction, and construction inspection. He
 178 stated the estimate from the scoping study is \$169,000, noting the local share of this contract will be \$2,573.50.
 179 He stated the grant will be sufficient to cover the costs involved.
 180
 181 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved a contract with Lamoureux &**
 182 **Dickinson for design and engineering services for Jericho STP BP14(2).** The motion passed 3-0.
 183
 184 **9. Liquor License Applications.**
 185 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard, acting as the local Liquor Control Board,**
 186 **approved the Second Class Liquor License for Chittenden Mills LLC; Jericho Center Country Store, Inc.; and**
 187 **Bruce and Robert Jolley DBA Jericho Jolley #303; and a First Class Liquor License for Griffin Riders LLC DBA**
 188 **Jericho Café & Tavern.** The motion passed 3-0.
 189
 190 Ms. Mercer asked whether people have noticed that parking for Jericho Café & Tavern has been overflowing onto
 191 Route 15. The Selectboard members and Mr. Odit discussed the matter further, including possible solutions. Mr.
 192 Odit suggested including reviewing options for a crosswalk in the scoping study. He also agreed to ask the Zoning
 193 Administrator to follow up.
 194

195 **10. Other Business.**
196 Ms. McMains asked whether new appointments need to be made following staffing changes. Mr. Odit agreed to
197 put on a future agenda. Mr. Odit notified the Selectboard that a Highway Department employee gave notice, so
198 he will advertise for the position. The Selectboard members discussed the road conditions.
199
200 **11. Approve Minutes of 3/2/2015, 3/3/2015, and 3/5/2015.**
201 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved minutes from 3/2/2015 as**
202 **written.** The motion passed 3-0. On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved**
203 **the Town Meeting minutes from 3/3/2015 as amended.** The motion passed 3-0. On a **motion** by Ms. Mercer,
204 seconded by Mr. Nulty, **the Selectboard approved minutes from 3/5/2015 as amended.** The motion passed 3-0.
205
206 **12. Approve Warrants 3/20/2015.**
207 The Selectboard members present signed the warrants.
208
209 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard entered Executive Session to discuss real**
210 **estate at 8:29 p.m.** The motion passed 3-0.
211
212 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard exited Executive Session at 8:34 p.m.** The
213 motion passed 3-0.
214
215 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard adjourned at 8:34 p.m.** The motion
216 passed 3-0.
217
218 Respectfully Submitted,
219 Amy Richardson

Selectboard Meeting
April 2, 2015 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15

Members present: Catherine McMains (Chair), Kim Mercer, Tim Nulty

Others present: Todd Odit (Town Administrator), Katherine Sonnick (Planning & Development Coordinator), Amy Richardson (Secretary), Robin Bartlett, Norma Blades

The public hearing was called to order by Ms. McMains at 7:01 p.m.

1. Public Comment.

Mr. Bartlett asked whether there would be another meeting with the Fire Department. Ms. McMains responded that on April 13th the Rivers Land Committee will make a presentation about the survey that was posted on Front Porch Forum.

2. Approve Purchase and Financing of Excavator.

Mr. Odit said the Capital Budget heavy equipment replacement schedule adopted for Fiscal Year 2015 and 2016 included the purchase of an excavator financed over five years. He discussed the benefits of owning an excavator. He also discussed the excavators for sale that were evaluated, recommending the 2008 Volvo. Mr. Odit discussed what attachments were included. He then discussed how the funding was budgeted; noting reserve funds could be used and be paid back on the same payment schedule without incurring interest. The Selectboard and Mr. Odit discussed how to fund the purchase. They also discussed fund balances available for emergencies.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard authorized the purchase of the 2008 Volvo excavator from CRW for \$110,200. The Selectboard also approved a down payment of \$25,200, and approved funding the balance of \$85,000 half from the Equipment Fund and half from the Road Upgrade Fund, which will be paid back over four years as budgeted.** The motion passed 3-0.

Mr. Nulty asked about the equipment's useful life. Mr. Odit discussed the useful life, noting maintenance would be required. Ms. Mercer asked how the equipment gages the hours. Mr. Nulty stated there is an hour meter on the machine. Mr. Odit and the Selectboard discussed the matter further.

3. Appoint Town Representative to Transportation and Planning Committees.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard appointed Katherine Sonnick as the Town representative to Transportation and Planning Committees.** The motion passed 3-0.

The Selectboard discussed participation in the committees with Ms. Sonnick.

4. Discuss Route 15 Parking in Jericho Corners.

Ms. Mercer stated Route 15 is a State road. She said Kelly King's e-mail to the Selectboard was very thoughtful and she appreciated Ms. King taking the time to comment. She said Ms. King is right, that the cars are well off the road and people are slowing down. Ms. Mercer asked if we heard back from the State. Mr. Odit responded that according to vTrans, the cars are fine parking there as long as they are not beyond the white line. Ms. McMains entered the e-mail from Ms. King into the record.

50 Ms. Mercer discussed the reason the issue was raised. She noted that people seem to be following the rules.
51 She said there were nights that people were encroaching on nearby driveways. Ms. McMains wondered if the
52 parking situation was related to winter snow removal, noting she did notice people slowing down. Mr. Odit
53 suggested that two simple approaches would be: 1) to talk with the owners about site lines and suggest planters
54 near the apron; or 2) ask the State to place signs stating there is "no parking between these signs". The
55 Selectboard and Mr. Odit discussed the matter further. Mr. Odit agreed to reach out to the owners and talk
56 about the simple solution.

57

58 **5. Approve Minutes of 3/19/2015.**

59 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard approved minutes from 3/19/2015 as**
60 **amended.** The motion passed 3-0.

61

62 **6. Approve Warrants 4/3/2015.**

63 The Selectboard members present signed the warrants.

64

65 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard entered Executive Session to discuss real**
66 **estate at 7:20 p.m.** The motion passed 3-0.

67

68 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard exited Executive Session at 7:39 p.m.** The
69 motion passed 3-0.

70

71 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard approved giving their support to the Jericho
72 Market proposal with the condition that the DRB will include in its decision, the following recommended
73 condition of approval: "The Route 15 access to the Jericho Country Market parking area, as approved for this
74 application, is prohibited from providing future access to any adjacent parcel or use, unless otherwise modified
75 and approved by the DRB pursuant to a new application. Any subsequently approved secondary access by and
76 between adjacent parcels may require the herein approved access from Rt. 15 to be modified or discontinued. "

77

78 The motion passed 3-0. It was agreed that Ms. McMains would attend the DRB hearing on behalf of the
79 Selectboard to give the recommended condition.

80

81 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 7:41 p.m.** The motion
82 passed 3-0.

83

84 Respectfully Submitted,

85 Amy Richardson

Selectboard Meeting
April 16, 2015 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15

Members present: Catherine McMains (Chair), Kim Mercer, Tim Nulty

Others present: Todd Odit (Town Administrator), Richard Dana, Mike Rocheleau, Lisa Carroll, Brad Holden, Dreibelbis, Bob Schermer, Luke Jackson

The public hearing was called to order by Ms. McMains at 7:00 p.m.

1. Public Comment.

There was none.

2. Mobbs Committee Interview - Mike Rocheleau.

The Selectboard interviewed Mr. Rocheleau for the open position on the Mobbs Committee. They discussed his interest and some history of Mobbs Farm. The Selectboard thanked Mr. Rocheleau for his interest.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard appointed Mr. Rocheleau to the vacant position on the Mobbs Committee.** The motion passed 3-0.

3. Discussion of Jericho Center Green - Brad Holden.

Mr. Odit stated Mr. Holden would explain the results of his research on the Jericho Center Green, which came about as a result of the Library project. Mr. Holden introduced himself, noting he is a Surveyor and how he became involved. He displayed a map from 1820s or 1830s, indicating the roads and various landmarks in the area. He then displayed the original deed to the Town, including the description. Mr. Holden discussed a meeting house which was located on the Green and a meeting room, discussing the timing and what happened to both.

Mr. Holden said after some research in this area he was able to give his opinion on where the bounds of the Green are located, indicating on the map. Mr. Nulty asked if he is confident of the location. Mr. Holden said he would get there. The Selectboard members discussed the implications of the boundary lines. Mr. Holden discussed how buildings are overlaid onto the aerial photograph. He said based on the photograph one of the neighbors, Mr. Dreibelbis, was concerned; rightfully so, based on his deed and mortgage survey done when he bought the property. He discussed how he approached verifying the location of the bounds, including the various deeds and transfers involved.

Mr. Holden stated the important part is the old parsonage property, reading from the deed. He said when the church sold this land they excepted out that one piece of that land. He stated the Green was established in 1804, so that trumps everything. Mr. Holden said every piece of property around the Green that was subdivided came after the Town had the property for the Green; so they are junior in title. He explained that no one else is entitled to the Green. He explained how surveyors look at the title and overlay it onto the ground.

Mr. Holden continued to explain how he was able to determine where the building used to be located. He compared this process to the research done to establish the Route 15 right of way. He discussed other surveys done in the area and the impact on the boundary line of the Green. Mr. Holden explained a survey is an opinion based on the deeded information and how you perceive things to be on the ground. He discussed an easement granted to assist in solving a septic issue near the Green. He discussed the matter further.

51 Ms. Mercer asked if he knew why the property owner didn't put the septic in their backyard, instead of on the
52 common land. Mr. Holden stated there is probably nothing suitable in the backyard, noting the Agency of
53 Natural Resources would have the records. He said he wouldn't advise an easement into the middle of the
54 Green, but it is appropriate on the outskirts. He discussed the reasoning. Mr. Holden continued to discuss how
55 the land is transferred; explaining the Green has to be established first and everything else comes after that. He
56 said historically people knew more about the history of their land than we do today.

57
58 Mr. Holden said he was asked to research the bounds of the Green, indicating the size of his research folder to
59 date. He stated he is always open to new information. He suggested taking each case as it comes along going
60 forward, discussing an example. Mr. Holden said this at least gives you an approximate idea of what the Town
61 owns, which is good to know. He stated he would certify the information after more extensive work, noting the
62 different areas he has worked on. He said it is within five to ten foot range.

63
64 Mr. Holden indicated where he believes an old school house foundation is located, saying he would like to look
65 for it in the spring. Mr. Odit asked if he has any recommendations about what the Town should do with this
66 information. Mr. Holden responded they should use this as the best available information at this time. He said
67 he would be happy to send it to Judy Bond, so she could update the parcel map. He discussed the matter
68 further. Mr. Holden said the Town should be mindful of the Green, noting that if anyone is proposing anything
69 close to the line it should be investigated.

70
71 Ms. Mercer asked to see the northeast corner closer. Mr. Holden displayed the section. Ms. Mercer asked if the
72 blue line is from the tax map and Mr. Holden agreed. Ms. Mercer, Mr. Holden, and Mr. Dreibelbis discussed the
73 history of the boundary line and land transfer. Mr. Holden discussed how information is found through research.
74 He said this is the best information we have at this time. He stated he is confident that any addition to the south
75 of the Library is well within your limits. He and the Selectboard discussed the matter further.

76
77 Mr. Odit explained the tax maps are used for the Town to assess based on what we believe someone owns or
78 doesn't own. Mr. Holden added it is an inventory, an orderly way to keep track of the Grand List. He stated it
79 should never be used to calculate acreage unless it is the only source of information available. He and the
80 Selectboard discussed adverse possession, future sales, deeds, and titles. Mr. Nulty discussed an example
81 pertaining to property line discrepancies.

82
83 Ms. McMains clarified that it does clearly show there is room for the Library addition. Mr. Holden agreed, noting
84 an addition off the rear of the building might be a different story. The Selectboard thanked Mr. Holden for his
85 work and sharing the information. Mr. Schermer asked what the Town's interest is on the 15' that may be in
86 front of this home. Mr. Holden stated they may want to alter the road or install municipal sewer or water. He
87 said you never know what the future holds.

88 89 **4. Richmond Rescue - Support for Paramedic Ambulance Service.**

90 Ms. McMains congratulated Mr. Dana on the Richmond Rescue earning ambulance service of the year for 2014.
91 Mr. Dana and Mr. Jackson introduced themselves to the Selectboard, noting their roles on Richmond Rescue. Mr.
92 Jackson discussed the request, noting the following:

- 93 • Most Emergency Medical Service (EMS) squads in Vermont are not at the paramedic level, noting which ones
94 in Chittenden County do have paramedic services.
- 95 • The training requirements for EMT, AEMT, and paramedics.
- 96 • The advantages of having paramedics on staff.
- 97 • The differences between volunteers versus paid staff.
- 98 • Examples of traumatic injuries responded to by Richmond Rescue.
- 99 • The long transport times impact on care need.

101 Mr. Jackson explained they are presenting to all of the towns they service. He stated they are not asking for any
102 increase in funding from any of the towns. Mr. Dana explained how the rescue service has positioned itself to be
103 ready for this change. Mr. Nulty said this Town has the most financially efficient town in our area, meaning we
104 spend the least amount per person. He said the citizens have made it clear that we are willing to pay for public
105 safety. Ms. McMains said we were tough on budgets for a while because there weren't budgets, but that has
106 changed. The Selectboard and Mr. Dana discussed funding further.

107
108 Mr. Jackson stated they will accomplish this within their existing staff and volunteer framework. He said roughly
109 33% of their service would be covered at the paramedic level, which is within acceptable limits. He discussed
110 their plans to increase paramedic service going forward. Mr. Jackson discussed the impact of fundraising and
111 protocol changes. He said there may be requests for increases in the future, but they will not be tied to the
112 paramedic care. He discussed the timeline for implementation, including the efforts made to date.

113
114 Mr. Nulty asked what is needed from the Selectboard. Mr. Jackson stated a sample letter of support was
115 provided. He read the sample letter. The Selectboard and Mr. Jackson discussed the paramedic proposal further,
116 including response times and level of service. Mr. Jackson discussed how the relationship between Richmond
117 and Essex Rescues has evolved.

118
119 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard approved signing a letter of support for**
120 **Richmond Rescue to move on aggressively to achieve paramedic level service.** The motion passed 3-0.

121
122 **5. Adopt Local Emergency Operations Plan.**

123 Ms. McMains stated it is time for the Chittenden County Regional Planning Commission, with a tight timeline, to
124 update the All Hazards Mitigation Plan. She said they will be meeting with all of the town's Selectboards. Mr.
125 Odit said the Plan is updated annually, noting what changes and updates have been made. He noted he would
126 continue to work on the appendices. Ms. Mercer asked where the information about high risk population. Mr.
127 Odit explained how the information is obtained.

128
129 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard adopted the Local Emergency Operations**
130 **Plan and authorized Mr. Odit to sign it.** The motion passed 3-0.

131
132 **6. Approve Minutes of 4/2/2015.**

133 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved minutes from 4/2/2015 as**
134 **written.** The motion passed 3-0.

135
136 **7. Approve Warrants 4/17/2015.**

137 The Selectboard members present signed the warrants.

138
139 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard entered Executive Session to discuss real**
140 **estate at 8:16 p.m.** The motion passed 3-0.

141
142 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard exited Executive Session at 8:55 p.m.** The
143 motion passed 3-0.

144
145 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard adjourned at 8:55 p.m.** The motion
146 passed 3-0.

147
148 Respectfully Submitted,
149 Amy Richardson

1 **Minutes 4/28/2015**

2
3 **Selectboard Meeting**
4 **April 28, 2015 at 3:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Tim Nulty

8
9 **Others present:** Todd Odit (Town Administrator), Pam Mackenzie (Comcast), Dan Glanville (Comcast)

10
11 Ms. McMains called the meeting to order at 3:00 pm.

12
13 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard entered executive session to discuss real**
14 **estate, the premature disclosure of which could prejudice the town.** The motion passed 2-0.

15
16 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard exited Executive Session at 3:50 p.m.**
17 The motion passed 2-0.

18
19 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard tentatively agreed to a 1 year extension**
20 **of the lease term with Comcast for \$48,000 which will be deposited into escrow and held for a time certain.**
21 **The lease will incorporate the terms of a MOU whereby the parties agree to meet to discuss the extension of**
22 **network lines in lieu of lease payments on a long-term lease.** The motion passed 2-0.

23 On a **motion** by Mr. Nulty, seconded by Ms. McMains, **the Selectboard adjourned at 3:52 p.m.** The motion
24 passed 3-0.

25
26 Respectfully Submitted,
27 Todd Odit
28

Selectboard Meeting
May 7, 2015 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15

Members present: Catherine McMains (Chair), Kim Mercer, Tim Nulty

Others present: Todd Odit (Town Administrator), Paul Gross, Stuart Alexander, Frank Fisler, Chris Corbin, Bill Bresee, Tom Moreau, Terry Hook, Robin Bartlett, Bert Lindholm, Tom Joslin, Ryan Dudley, Matt Thomson, Leslie Nulty

The public hearing was called to order by Ms. McMains at 7:00 p.m.

1. Public Comment.

There was none.

2. Chittenden Solid Waste District (CSWD) Budget Presentation.

Mr. Moreau presented the proposed Fiscal Year 2016 (FY16) budget, noting the following:

- Revenues are flat because trash tax is declining due to the decline in trash as recycling increases;
- Shift in revenue as commodities market declines;
- Increasing recycling tip fee, still lower than trash cost;
- Income is lower than it was at the depth of the recession;
- Expenses are up due to some one-time expenses:
 - Personnel costs increasing, allowing an overlap for the General Manager position;
 - Increased advertising to promote recycling and reduce trash;

Mr. Nulty asked about the role of pricing. Mr. Moreau explained the various pricing approaches they have taken. He said the haulers agree that advertising and outreach is a better way to improve recycling. He discussed how they will achieve the additional outreach and education. Mr. Moreau also discussed other approaches that have been taken to increase recycling in the area. He continued discussion of the budget, including the following:

- The budget increased 2.5%, excluding the one-time expenses noted;
- Studying alternative ways to dispose of biosolids waste;

Ms. Nulty emphasized that part of the increase in publicity has to do with the legislative changes as well as outreach. Mr. Moreau discussed the lack of State funding to implement the legislation. Mr. Lindholm noted other counties had not spent the money on recycling facilities that Chittenden County had in the past. He asked whether Jericho should think about building a waste treatment facility. Ms. McMains said it has not been discussed, but the Town has to be concerned with the phosphorus running off the gravel roads. She and Mr. Lindholm discussed the matter further. Mr. Moreau discussed the phosphorus issue, including the condition of our soils and the reasons.

Ms. McMains asked for more information about the impact of the commodities market on CSWD recyclables. Mr. Moreau discussed some examples of how some recyclables are being sold today versus in the past. He noted the most difficult item currently is glass. He discussed the impact on the capital budget. The Selectboard and Mr. Moreau discussed the matter further. Ms. McMains asked about recycling wax paper. Mr. Moreau discussed how wax paper is handled by CSWD. Mr. Lindholm discussed a similar example.

49 On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard agreed to support the budget.** The motion
50 passed 3-0.

51

52 **3. Fire Protection Services Task Force Interviews.**

53 Ms. McMains stated Mr. Lacy and Ms. Rector are unavailable tonight, so the decision will not be made this
54 evening. She said she would like each candidate to answer the following questions:

- 55 • Why do you want to serve on this committee?
56 • What skills do you bring to this committee?

57 Ms. McMains noted what type of work the committee will be responsible to complete. Ms. Mercer and Ms.
58 McMains clarified the committee is a volunteer committee and will not receive a stipend.

59

60 Each of the following candidates responded to the questions above: Mr. Fisler; Mr. Bresee; Mr. Thomson; Mr.
61 Corbin; Mr. Gross; and Mr. Joslin. The Selectboard responded to questions regarding the committee's
62 responsibilities, priorities, and timelines. Ms. McMains thanked everyone for their time, noting the decision
63 would not be made until everyone who expressed interest has been interviewed. Mr. Odit said he would get
64 back to the candidates once the remaining interviews had been scheduled.

65

66 **4. Mobbs Farm Project Approval Request - Mobbs Committee.**

67 Mr. Hook said they would like to proceed with refining the details of this project. He gave some background on
68 the project, noting their approach. He discussed Mr. Ryan's experience and work that has been done for the
69 committee previously. Mr. Hook then discussed the estimate and work required. Ms. McMains asked which one
70 would not be done. Mr. Hook responded that the first one would not be done, discussing how they might fix it
71 another way. He said they would like to work on Sites 2 and 3. He stated the new total is \$12,209.

72

73 Ms. Mercer suggested showing the projects on the map. Mr. Hook agreed, noting they had a locator map in the
74 original presentation, but was not included here. He and the Selectboard members discussed the matter further.
75 Ms. Mercer asked about charging a fee for out of town users. Mr. Hook said the committee could discuss the
76 matter again, noting some examples. The Selectboard members and Mr. Hook discussed the matter further. Mr.
77 Odit discussed a transfer that should be made to fund the project.

78

79 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved the trail work proposal for sites**
80 **two and three from Timber & Stone in the amount of \$12,209.** The motion passed 3-0. On a **motion** by Mr.
81 Nulty, seconded by Ms. Mercer, **the Selectboard approved moving the expense of the "swamp house"**
82 **delinquent tax sale in the amount of \$16,428 to the Open Space Fund.** The motion passed 3-0.

83

84 **5. Request to Create Recreation Committee Task Force.**

85 Ms. Mercer introduced Mr. Dudley. She discussed the background, saying they are seeking approval for a Task
86 Force that will be charged with forming a committee. She also discussed who has been involved to date. Mr.
87 Dudley discussed his family's involvement in activities. Ms. Mercer said additional outreach will be done when
88 forming the committee to ensure it is larger and more diverse. Mr. Dudley agreed that a broader representation
89 is wanted. Ms. Mercer discussed what is being requested and the steps needed to move forward.

90

91 Ms. McMains asked how the Task Force would interact with the other organizations and committees in the Town.
92 Ms. Mercer discussed what is envisioned, noting they would not interfere, but be informed about their activities.
93 Mr. Dudley and Ms. Mercer discussed the matter further, including examples. Mr. Odit noted the other
94 committees are property focused, whereas this group could be event focused. The vision of the Task Force, role
95 of the Town Plan, and examples were discussed further.

96

On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard approved appointing Ryan Dudley, Amy Randall, Sean Lucians, and Kim Mercer to the Jericho Recreation Task Force to write a Charter for the formation of a Recreation Committee in Jericho.** The motion passed 3-0.

6. Authorize Advertisement of Paving Bid.

Mr. Odit said they are recommending combining the budget of this FY15 and FY16 to save money. He suggested getting the paving bid out soon. He said the paving would cover portions of Browns Trace and Lee River Roads and all of River Road and Clover Drive. Mr. Odit discussed the timeline and the estimated cost. Ms. McMains asked if we received the final Transportation Study. Mr. Odit stated it would be presented at the next meeting.

On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard authorized advertizing for bid the proposed paving work.** The motion passed 3-0.

7. Appoint Regional Planning Commission (RPC) Representatives.

The Selectboard members discussed the current representatives.

On a **motion** by Ms. Mercer, seconded by Mr. Nulty, **the Selectboard appointed Catherine McMains as the Jericho representative and Kim Mercer as the alternate representative on the RPC.** The motion passed 3-0.

8. Approve Summer Recreation Program Hires.

Ms. Mercer asked how the recommendations are made. Mr. Odit stated Ms. Wagner conducts the interviews and decides who to hire. Ms. Mercer asked about the number of applicants. Mr. Odit said he didn't know. Ms. McMains noted there are a lot of people returning. The Selectboard members discussed the hiring process.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard approved the Summer Recreation Program hires as recommended.** The motion passed 3-0.

9. Other Business.

Ms. McMains said there is a new show at the Town Hall called Moonlight in Vermont, noting there will be a reception in June. Ms. Mercer asked how artists are invited. Ms. McMains discussed the advertising and participation.

Mr. Odit said regarding the Jericho Center Green research, he found some previous research that supports the current report.

10. Approve Minutes of 4/16/2015 and 4/28/2015.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard approved minutes from 4/16/2015 as amended.** The motion passed 3-0. On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard approved minutes from 4/28/2015 as amended.** The motion passed 2-0; Ms. Mercer abstained.

11. Approve Warrants.

The Selectboard members present signed the warrants.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard entered Executive Session to discuss real estate and personnel at 8:33 p.m.** The motion passed 3-0. On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard exited Executive Session at 8:55 p.m.** The motion passed 3-0. On a **motion** by Mr. Nulty, seconded by Ms. Mercer, **the Selectboard adjourned at 8:55 p.m.** The motion passed 3-0.

Respectfully Submitted,
Amy Richardson

2
3 **Selectboard Meeting**
4 **May 21, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Catherine McMains (Chair), Kim Mercer
8

9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Chuck Lacy, David Villeneuve,
10 Susan Bresee, Dave Tillotson, Sean McCann, Bryan Davis, Sarah Courtemanche
11

12 The public hearing was called to order by Ms. McMains at 7:01 p.m.
13

14 **1. Public Comment.**

15 There was none.
16

17 **2. Appoint New Fire Warden.**

18 Ms. McMains said Mr. Tillotson is retiring. She thanked him for his longevity and service. Mr. Tillotson
19 introduced Mr. McCann and discussed his qualifications. He said he gave Mr. McCann an overview of the
20 responsibilities. The Selectboard, Mr. Odit, and Mr. McCann discussed the Fire Warden's responsibilities. They
21 also discussed burn permits.
22

23 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard appointed Sean McCann as Fire**
24 **Warden for the next 5 years, ending June 30, 2020.** The motion passed 2-0.
25

26 Ms. Mercer encouraged Mr. McCann to be aware of State developments. Mr. Tillotson and Mr. McCann
27 discussed what information they receive and the frequency. Ms. Mercer thanked them both and asked Mr.
28 McCann to check in periodically, noting his feedback is welcome. The Selectboard, Mr. McCann, and Mr.
29 Tillotson discussed the matter further, including fees and the term of the appointment.
30

31 **3. Request to Use Jericho Center Green for Church BBQ.**

32 Ms. Courtemanche thanked the Selectboard for their time. She explained the Jericho Congregational Church is
33 looking for a place to hold a church service and a barbecue. She discussed the reasoning, noting they are
34 exploring the possibility of using the Jericho Center Green. Ms. Courtemanche discussed the timing and needs.
35 Ms. McMains stated the Green has been used in the past by the Library for music and a picnic, but the Town
36 doesn't really have a policy for events. Mr. Odit expressed concern about parking for the event. Ms.
37 Courtemanche discussed parking.
38

39 Ms. Mercer asked if they had considered using Mills Riverside Park. The Selectboard and Ms. Courtemanche
40 discussed the possibility further, including amenities, rules, and fees. Ms. McMains asked Ms. Courtemanche to
41 check into Mills Riverside Park first, since it is a lot more amenable for the number of people and it is a lovely
42 facility. Ms. Mercer agreed, noting there is more to do there and would alleviate the safety concerns that exist
43 with using the Green. Ms. Courtemanche agreed to look into the possibility. She discussed what is needed if the
44 Green were to be used with the Selectboard and Mr. Odit.
45

46 **4. Transportation Plan and Bike/Pedestrian Plan Presentation.**

47 Mr. Davis from the Chittenden County Regional Planning Commission (CCRPC) distributed copies of the
48 Transportation Study and the Bicycle/Pedestrian Master Plan, including appendices. He stated the project was
49 funded with RPC funds, which were supplemented by the Town's funds. He said he will present them together
50 because there is a lot of similar information.

51 Mr. Davis discussed the following:

- 52 • Project purpose:
 - 53 ○ Transportation Study: existing system; evaluate future conditions; capital planning impact;
 - 54 ○ Bicycle/Pedestrian Master Plan: existing conditions; identifying the bikers/pedestrians; needs;
 - 55 priorities;
- 56 • Project Elements: demographics; existing conditions; capital funding and implementation;
- 57 • Existing conditions: entire town; three village centers; twelve key intersections; population; roadway;
- 58 jurisdiction; speed limits; volumes; safety conditions; surface conditions;
- 59 • Appendices include a lot of detail;
- 60 • Traffic volumes;
- 61 • Key intersection controls and level of service;
- 62 • Safety: past five years; high crash locations (State designation);
- 63 • Bicycle/pedestrian network conditions: origins/destinations; trips; types of bicyclists; planned
- 64 enhancements;
- 65 • Existing transportation system: transit service; park-and-ride;
- 66 • Future conditions: anticipated development impact; peak hour trips; trip generation; level of service; key
- 67 intersection impact;
- 68 • Recommendations for improvements: rough schematics for safety improvements;
- 69 • Future conditions for bicycle/pedestrian plan: desirable improvements.

70

71 The Selectboard members and Mr. Davis discussed shared lanes, fog lines, speed impact, safety, and road types.
72 Mr. Davis continued his presentation discussing the following:

- 73 • Capital planning: seven potential improvements; estimated costs, including scoping to construction.

74

75 The Selectboard, Mr. Odit, and Mr. Davis discussed when traffic signals are warranted, including the reasons and
76 timing. Mr. Odit discussed the grant to address the pedestrian crossing at the Jolley store. He also discussed a
77 traffic light at River Road versus Dickenson Street intersection with Route 15. Ms. McMains noted the change
78 with the pedestrian light will redo some of that intersection anyway, so it may help a little. Ms. Mercer said it is
79 not going to make that intersection easier to get through. Mr. Villeneuve said we have gone through at least
80 three or four studies that say Dickenson Street should be re-opened to two-way traffic. He discussed the
81 reasons, noting the main reason is to keep traffic away from the school and the library.

82

83 Mr. Davis continued the presentation, noting the following:

- 84 • A chart depicting the most appropriate time to pave roads was applied to the roads in Town using a
85 pavement management system;
 - 86 ○ Most efficient and best use of Town funds;
 - 87 ○ Recommendations;
 - 88 ○ Analysis and maps included;
 - 89 ○ Discussed the rationale to repair versus rebuild.

90

91 Ms. McMains and Mr. Davis discussed the importance of using this information to allocate the Town's funds. Mr.
92 Davis continued the presentation, discussing the following:

- 93 • Walking/biking infrastructure implementation and estimated costs, scoping to construction;
- 94 • Chart showing recommended priorities and potential impacts;
- 95 • Other considerations, such as striping, speed tables, gateways, radar speed feedback, signage;
- 96 • Funding opportunities.

97

98 Mr. Davis discussed an opportunity for the Town to work with vTrans and CCRPC, noting it would put the Town of
99 Jericho in a better position for the next budget. The Selectboard, Mr. Davis, and Mr. Odit discussed the matter

further. Mr. Lacy suggested integrating a financing plan. He said he thought that the curve was really interesting and that we should do everything at the optimum point. He discussed the funding cost. Ms. Mercer noted that a lot of them are nice to have, but not required. Mr. Lacy and the Selectboard members discussed the matter further, including financing approaches. Mr. Odit stated the advertisement for bidding on construction of the two segments of path was put out today. He said the paving bids were opened today, noting one is for River Road. He said a few years ago the Town received grant money, noting it will be repaved with radar feedback signs, striping, and signage.

Ms. Bresee asked with the opportunity to work together on a capital project was for everything, or just roads. Mr. Davis said it is for roads, culverts, bridges, and signs. He said he was unsure about bike/pedestrian improvements, but we can figure out how to include them as part of the project. Ms. Bresee stated the results of the Planning Commission Town Survey, with 280 responses, showed strong support and request for walkability and biking paths. She said if these were to be undertaken there would be public enthusiasm; but paving a road without bike/pedestrian amenities would have a negative backlash. Mr. Davis noted there is more information detailed in the report.

On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adopted the Jericho Transportation Study & Bicycle/Pedestrian Master Plan as presented tonight by the CCRPC.** The motion passed 2-0.

Mr. Davis left the Selectboard with some additional materials. The Selectboard thanked Mr. Davis for the presentation.

5. Fire Protection Services Task Force Interviews.

Ms. McMains said they have asked each candidate to answer the following questions:

- Why do you want to serve on this committee?
- What skills do you bring to this committee?

Mr. Odit and the Selectboard explained the charge of the committee as voted at Town Meeting. Ms. McMains noted the Selectboard is not making a decision tonight. Mr. Villeneuve and Mr. Lacy responded to the above questions and some additional questions from the Selectboard members. Mr. Odit stated he received an e-mail from Ms. Rector that she withdrew her interest in participating.

6. Development Review Board (DRB) Appointment.

Ms. McMains stated Mr. Hendee officially resigned. She said the Selectboard interviewed Jeff York, who was appointed as an alternate until the DRB finished with the store application, which is now done.

On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard appointed Jeff York to the DRB to fill an unfulfilled three year term which expires in March 2018.** The motion passed 2-0.

7. Accept Bridge Inspection Reports.

Mr. Odit said there were a few bridges inspected this year, noting there was nothing really new. He stated that Bridge 15, below the Highway Garage is in the worst shape. He discussed the current status and the timing of decisions on projects. Ms. McMains asked what it means when a guardrail doesn't meet the current standards. Mr. Odit said it means the guardrail is older and of a different design, which is not uncommon since the standards change. The Selectboard and Mr. Odit discussed the reports further.

On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard accepted the Calendar Year 2014 Bridge Inspection Summary Reports.** The motion passed 2-0.

149 **8. Award 2015 Paving Bid.**
150 Mr. Odit stated the five bids received were opened today. He said the estimate for all of the work was around
151 \$440,000, noting the high bid was \$415,000 and the low bid was \$374,000. He stated they were all well-under
152 the estimate and well within budget. Mr. Odit discussed staff recommendation for awarding the bid. He also
153 discussed the roads to be paved and the timing of the work. The Selectboard members and Mr. Odit discussed
154 the matter further.

155
156 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard awarded the paving bid to Pike**
157 **Industries for \$374,039.11.** The motion passed 2-0.

158
159 **9. Approve Minutes of 5/7/2015.**
160 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved minutes from 5/7/2015 as**
161 **amended.** The motion passed 2-0.

162
163 **10. Approve Warrants of 5/15/2015.**
164 The Selectboard members present signed the warrants.

165
166 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard entered Executive Session to discuss**
167 **real estate at 8:37 p.m.** The motion passed 2-0.

168
169 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard exited Executive Session at 8:45 p.m.**
170 The motion passed 2-0.

171
172 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard adjourned at 8:45 p.m.** The motion
173 passed 2-0.

174
175 Respectfully Submitted,
176 Amy Richardson

2
3 **Selectboard Meeting**
4 **June 4, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Catherine McMains, Kim Mercer
8

9 **Others present:** Jessica Alexander (Town Clerk), Amy Richardson (Secretary), Pam Mackenzie, Frank Fisler, Robin
10 Bartlett, Cpl. Michael Longevin, Lt. Robert Stebbins, Stuart Alexander, Bethany Cassell, Claudine Safar, Ed Stygles
11

12 The public hearing was called to order by Mr. Nulty at 7:00 p.m.
13

14 **1. Public Comment.**

15 Mr. Alexander said he attended a Selectboard meeting months ago to discuss what might be done in the wake of
16 the Dollar General approval. He asked what became of that. Mr. Nulty stated Ms. Safar is the new Town
17 Attorney and she looked into the matter. He said they concluded that the fault lay in the zoning, which needs to
18 be fixed. He discussed the issues that need to be addressed, stating the Selectboard handed it over to the
19 Planning Commission to address. Ms. McMains stated an interim measure was implemented while the Planning
20 Commission works on the issue. Ms. Safar, Mr. Alexander, and the Selectboard members discussed the interim
21 measure and next steps to address the issue. Mr. Alexander thanked the Selectboard members.
22

23 Mr. Bartlett asked about the possibility of a Jericho Center septic system on the Rivers property. He discussed
24 the process and costs he encountered when he needed to replace a septic tank. He said he is trying to find out
25 how the septic language came into this real estate deal. Ms. McMains stated that was just a discussion about
26 possibilities, but it is not on the table. The Selectboard members and Mr. Bartlett discussed the matter further.
27 Mr. Bartlett said the Town is asking him to pay for that out of his taxes. The Selectboard members said no. Ms.
28 McMains said the users would have to pay, if it happened. Ms. Mercer said if a septic system was developed it
29 would be a co-op. Mr. Bartlett asked what will happen to septic systems in Jericho Center if we do not buy this
30 property. Ms. McMains said the property owners in that area will have to figure it out. She discussed some
31 possibilities with Mr. Bartlett.
32

33 **2. List of Unlicensed Dogs.**

34 Ms. Alexander provided the lists to the Selectboard members, noting the following:

- 35 • There are 40 on the list that haven't renewed their license;
36 • There were 18 letters sent to dog owners who didn't license their dog last year, or have never licensed it;
37 • Those in yellow have come in to get licensed; and
38 • A multi-year summary shows the trends.
39

40 The Selectboard and Ms. Alexander discussed the matter further, including the process and the trends. Ms.
41 McMains asked about the impact of the freebie. Ms. Alexander discussed the impact, noting the office was open
42 the Saturday before licenses were due. She also discussed the timing and advertising. She and the Selectboard
43 members then discussed rabies vaccines, including possibilities to ensure that all dogs receive vaccinations. Mr.
44 Nulty stressed the importance for public health. The Selectboard and Ms. Alexander discussed enforcement
45 options that are available to the Town to ensure public safety.
46

47 Ms. Alexander agreed to draft a letter for the Selectboard to review. Mr. Nulty asked her to emphasize public
48 health concerns. Ms. McMains said to also include the possible enforcement actions the Town could take. Ms.
49 Alexander asked whether the Selectboard would like to discuss the matter again in August if a third letter goes
50 out. The Selectboard members agreed it would make sense to meet again in August. Mr. Stygles suggested

51 sending the Sherriff's around to the residences, noting the uniform makes a big difference. The Selectboard and
52 Ms. Alexander discussed the matter further, including the possibility of offering a rabies clinic. Ms. Alexander
53 agreed to follow up, saying the key is finding a Veterinarian.

54
55 **3. Approve County Sheriff Traffic Control Contract.**

56 Mr. Nulty stated Mr. Odit recommended approving the contract as written. Lieutenant Stebbins introduced
57 himself and Corporal Longevin, saying they attended the meeting to see if the Selectboard had any questions.
58 He noted that when they send the bill it include statistics on criminal arrests, speeding tickets, and warnings. He
59 said they try to maintain an open door policy with Mr. Odit and they are not getting many complaints. Ms.
60 McMains said she doesn't think we are getting many complaints, other than which roads are being covered.
61 Lieutenant Stebbins said that is an ongoing public relations battle. He discussed the problem further, saying they
62 do the best they can to be responsive. He discussed their approach to coverage, noting they encourage people
63 to talk to the Town if they have concerns about a specific road or area.

64
65 The Selectboard and Lieutenant Stebbins discussed traffic enforcement coverage further. Mr. Nulty said they
66 should discuss the matter further on a future agenda. Lieutenant Stebbins stated they would be happy to
67 discuss it with the Selectboard members. He discussed the officers' experience levels. The Selectboard thanked
68 Lieutenant Stebbins and Corporal Longevin for attending the meeting.

69
70 Mr. Nulty said the Comcast lease extension and the Fire Services Task Force would be discussed in Executive
71 Session.

72
73 **4. Approve Minutes of 5/21/2015.**

74 On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved minutes from 5/21/2015 as**
75 **amended.** The motion passed 3-0.

76
77 **5. Approve Warrants of 5/29/2015.**

78 The Selectboard members present signed the warrants.

79
80 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard entered Executive Session to discuss**
81 **real estate and personnel at 7:38 p.m.** The motion passed 3-0.

82
83 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard exited Executive Session at 8:30 p.m.**
84 The motion passed 2-0.

85
86 On a motion by Ms. McMains, seconded by Mr. Nulty, the Selectboard appointed Frank Fisler, Bill Breese, Matt
87 Thompson, Chris Corbin and Chuck Lacy to the Fire Services Task Force. The motion passed 2-0.

88
89 On a **motion** by Ms. McMains, seconded by Mr. Nulty, **the Selectboard entered Executive Session to discuss**
90 **contract negotiations at 8:32 p.m.** The motion passed 2-0.

91
92 Respectfully Submitted,
93 Amy Richardson

2
3 **Selectboard Meeting**
4 **June 18, 2015 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Catherine McMains, Kim Mercer
8

9 **Others present:** Todd Odit (Town Administrator), Sarah Courtemanche, Robin Bartlett, Karen Vesosky, John
10 Abbott
11

12 The public hearing was called to order by Mr. Nulty at 7:01 p.m.
13

14 **1. Public Comment.**

15 Mr. Bartlett asked about Mr. Lindholm's comments at a prior meeting regarding a sewage treatment facility. Mr.
16 Nulty clarified that he was asking whether it was time to think about it. He discussed the reasoning, saying the
17 Town has not begun seriously considering the matter. He noted that if the Town did, it would be paid for by the
18 landowners. Ms. Mercer compared it to the water districts. The Selectboard and Mr. Bartlett discussed the
19 matter further, including how the subject came up.
20

21 **2. Request to Use Jericho Center Green - Sarah Courtemanche.**

22 Ms. Courtemanche stated she came last month to explore the idea of using the Green for their church barbecue.
23 She said the committee decided they would like to pursue the idea, saying they would have a joint service, then
24 spill out onto the Green for a barbecue. She said they are looking at Sunday, July 26th; requesting use of the
25 Green from 11 a.m. to 2 p.m. Ms. McMains asked whether she looked into the liability insurance coverage. Ms.
26 Courtemanche said she hadn't, but she would look into it right away. The Selectboard discussed the importance
27 of the insurance coverage.
28

29 On a motion by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the request to use the**
30 **Jericho Center Green on July 26th from 11 a.m. to 2 p.m. subject to evidence of liability insurance naming the**
31 **Town of Jericho as insured for the event.** The motion passed 3-0.
32

33 The Selectboard, Mr. Odit, and Ms. Courtemanche discussed notification of the neighbors and advertising. Ms.
34 Mercer thanked them for shortening the length of time the Green is needed by holding the service inside. She
35 asked if they did look into Mills Riverside Park. Ms. Courtemanche said she did and discussed the reasoning for
36 wanting to hold the function on the Green. She and the Selectboard discussed the matter further.
37

38 **3. Discuss Conclusion of Rivers Land Negotiations.**

39 Ms. McMains said the Town of Jericho Negotiating Committee presented the Underhill-Jericho Fire Department
40 (UJFD) Negotiating Committee with three options considered by the Selectboard, but it became clear the UJFD
41 did not want to remain landowners. She said based on that, the Town of Jericho Negotiating Committee asked
42 for an opportunity to come up with an option that was a non-developed land number, which was sent to them
43 the following Monday. She stated the UJFD Negotiating Committee went to a full membership meeting the
44 beginning of June where all four options were discussed and they voted not to accept any of the four options.
45

46 Ms. McMains said they agreed to wait until July for the Town to make any other offers. She said they asked the
47 UJFD Committee if they had any counteroffers and they responded that they did not. She noted they did leave
48 the door open to assist UJFD in the event they wish to preserve the Gateway parcels. Someone asked the
49 Selectboard to clarify the section that is referred to as the gateway. Ms. McMains described the section that is
50 referred to as the gateway.

Ms. Mercer clarified the full membership considered all of the options. Ms. McMains said they did, referring to an e-mail from Randy Clark. The Selectboard members and Mr. Odit discussed the matter further. Mr. Bartlett asked about the condition of and the ability to develop the land. Mr. Odit discussed the land condition.

4. Discussion of Bike/Pedestrian Grant Program Projects.

Mr. Odit stated a new round of Bike/Pedestrian grants are available. He noted the different categories of grants. He stated you can apply for all the categories, discussing the grants awarded previously. Mr. Odit turned the discussion over to Mr. Abbott and Ms. Vesosky to discuss the Trails Committee recommendations. Mr. Abbott discussed the meetings held to decide what grants to seek. He said they are interested in a scoping study to look at connecting Jericho Corners with the Riverside-Underhill Flats area. Mr. Odit noted that would be a multi-use path, so bicycles could use it as well.

Mr. Abbott said for the construction project, the committee was looking at Pratt Road to Lee River Road section since a scoping study had already been completed. He discussed the rationale with the Selectboard members and Mr. Odit. He stated the committee would benefit from having the opportunity to review the scoping study report. Mr. Odit agreed to provide the report. He stated he reviewed the report. He discussed the constraints in that section and some of the cost estimates.

Mr. Nulty asked about one of the options considered at the time of the scoping study. Mr. Odit discussed the option with the Selectboard members. Mr. Abbott suggested including the possibility into the grant application. Mr. Nulty clarified the option he discussed was included in the study. Mr. Odit stated it was not included in the study, rather was raised during the presentation of the study. He and Mr. Nulty discussed possible ways to proceed, including vTrans perspective. The Selectboard and those present discussed the matter further.

Mr. Odit raised the question about whether this section should be built if the small section between Lee River Road and the high school might not be able to be built, noting the limitations of that section. Mr. Nulty asked why we should walk away from the free money; why not improve where we can. Ms. McMains suggested applying for it anyway since it is the steepest area. Ms. Mercer noted it is a lot of money though. The Selectboard members and those present discussed the matter further, noting it is the only project that would qualify in that category of grants.

Mr. Abbott stated the third category is for small scale construction. He said the project that rose to the top for the committee was a crossing solution in front of the store in Jericho Center. The Selectboard members clarified that is included in the budget. Mr. Odit agreed, suggesting the Town do the flashing beacons at the far end crosswalks and apply for funding for the raised crosswalk in front of the store. He discussed the reasoning. Ms. Mercer noted the other option was a beacon for the crossing at Browns River. Mr. Odit agreed, suggesting applying for that also. He said we applied for that in the Safe Routes to School application, but were awarded everything except the beacon. He discussed what would be included in the grant application.

Mr. Odit stated the staff came to the same conclusions as the Trails Committee. Ms. Mercer discussed a request from a teacher for parent drivers to bring students from Browns River Middle School to the Jolley because the crossing is too dangerous. Mr. Odit said we are working toward a solution for that crossing as well; noting a kick off meeting needs to be scheduled. He discussed the grant application deadlines and requirements. Mr. Nulty clarified the Town will apply for the following: a construction grant for multimodal path; a scoping study grant for Route 15; and a small construction grant for the beacons and the raised crosswalk. He discussed the raised crosswalks used in Spain. The Selectboard discussed the matter further and thanked the Trails Committee for their work.

Mr. Abbott asked to be included in any discussions about construction and/or zoning. Mr. Odit agreed to mention it to Ms. Patrick. Those present discussed the matter further. Ms. Vesosky asked about the process to request use of the radar feedback signs. Mr. Odit stated the Town does not have mobile ones anymore, noting the fixed signs in Town. Ms. McMains said they did discuss budgeting for some, noting the limitations of the mobile signs. The Selectboard, Mr. Odit, and Ms. Vesosky discussed the matter further.

5. Approve Vermont State Police Contract.

Mr. Odit stated it is 10 hours a week at the same rate as the previous year. The Selectboard discussed the matter.

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved the Vermont State Police contract at 10 hours a week at \$25 per hour.** The motion passed 3-0.

6. Approve Temporary and Permanent Highway Easements for the Browns Trace Traffic Signal.

Mr. Odit stated there are discussions with affected landowners in the area ongoing. He said the State is seeking a temporary construction easement, as well as a permanent easement. He said the permanent easement is a result of them widening the intersection which will require more markings and maintenance. Ms. McMains clarified the State would become responsible for that and Mr. Odit agreed. The Selectboard and Mr. Odit discussed the matter further. Mr. Bartlett asked if that would be done this summer. Ms. McMains and Mr. Odit discussed the status of the project, noting it is currently in the right of way phase.

On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the temporary and permanent easements to the State of Vermont for the traffic light project at the corner of Browns Trace Road and Route 15.** The motion passed 3-0.

7. Approve Highway Employment Offer.

Mr. Odit said it would be an offer to Jacob Johnson of Huntington for a Highway II position. He and the Selectboard members discussed Mr. Johnson's experience and qualifications.

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved hiring Jacob Johnson as a full-time Level II Highway employee.** The motion passed 3-0.

8. Award Sidewalk Construction Bid.

Mr. Odit said they opened bids for segments three and four of the path. He said we received nine bids. He discussed the range of bids and compared them to the Engineer's estimate. Mr. Odit stated we received approval from vTrans to award the bid to Don Weston, who was the lowest bidder. He discussed the history of the grant funding for this project, noting there is funding still available for this project including a buffer. He recommended awarding the bid.

Ms. Mercer asked if the bid is always awarded to the lowest bidder. Mr. Odit responded that for this type of project we have to because there is federal funding involved. He said the bids are reviewed to ensure they are qualified and there is nothing that is materially unbalanced that could put us in jeopardy. Ms. Mercer asked about quality and reputation. Mr. Odit said that is why a construction inspector is hired to ensure the codes and material specifications are being followed. The Selectboard and Mr. Odit discussed the matter further.

On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard awarded the bid to Don Weston in the amount of \$287,459.** The motion passed 3-0.

9. Consideration of Comcast Lease Extension.

The Selectboard members agreed that it looked like what was discussed. They and Mr. Odit discussed the matter further.

149 On a **motion** by Ms. Mercer, seconded by Ms. McMains, **the Selectboard approved the final draft Comcast Lease**
150 **Extension as presented by the Town attorney.** The motion passed 3-0.

151

152 **10. Approve Minutes of 6/4/2015.**

153 On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard approved minutes from 6/4/2015 as**
154 **written.** The motion passed 3-0.

155

156 **11. Other Business.**

157 Ms. McMains stated she attended the annual Regional Planning Commission (RPC) dinner last night. She
158 discussed the presentation, noting the key is that State roads will fall under new standards and towns will be
159 held to new standards also. She said they are currently writing the rules for all roads. Mr. Nulty asked what we
160 are likely to face. Mr. Odit said road maintenance, discussing examples. He and the Selectboard members
161 discussed the matter further.

162

163 Ms. Mercer stated we all received an e-mail from Gary Irish. She said this is not the first time she has heard
164 about this, but she thought we had followed up on this. She stated the rocks are now in the middle of the
165 stream when they got down the bedrock for the pedestrian bridge. Mr. Nulty said he would like to hear from the
166 State whether that is okay. Ms. Mercer showed the before and after pictures, asking whether they will move the
167 boulders. The Selectboard discussed the matter further. Mr. Odit agreed to look into it.

168

169 Mr. Bartlett discussed some dead elm trees along Lee River Road with Mr. Odit. Ms. McMains stated the drive
170 along Lee River Road is much nicer with the new pavement. Mr. Odit said the lines would be painted sooner
171 rather than later. Mr. Nulty asked about painting the lines narrower. Mr. Odit agreed that all lines will be painted
172 that width. He and the Selectboard members discussed the matter further.

173

174 **12. Approve Warrants of 6/12/2015.**

175 The Selectboard members present signed the warrants.

176

177 On a **motion** by Ms. McMains, seconded by Ms. Mercer, **the Selectboard adjourned at 8:10 p.m.** The motion
178 passed 3-0.

179

180 Respectfully Submitted,
181 Amy Richardson